GOVERNMENT COLLEGE FOR MEN

B -CAMP, KURNOOL, ANDHRA PRADESH – 518002.

NAAC TRACK ID: APCOGN12308

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

[2017-18]

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
BANGALORE

GOVERNMENT COLLEGE FOR MEN KURNOOL

(NAAC "B" Re-accredited Institution)
The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic Year 2017-2018

Part – A

I. Details of the institution

1.1 Name of the institution	Government College for Men, Kurnool
1.2 Address Line 1	AP Housing Board Colony
Address Line 2	B-Camp
City/Town	Kurnool
State	Andhra Pradesh
Pin Code	518002
Institution e-mail address	knlmg1.jkc@gmail.com
Contact No.	08518-230094
Name of the Head of the institution:	Dr. N.Ranga Reddy
Tel. No. with STD Code:	08518230094
Mobile:	9908695216
Name of the IQAC Co-ordinator:	Dr Mohammed Waaiz
Mobile:	9849793821
IQAC e-mail address:	iqac.gcmknl@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879) | APCOGN 12308
                OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: | https://www.gcmknl.com

Web link of the AQAR: | gcmknl.com/pi-admin/uploads/AQAR2017_18.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B+	---	2007	5 Years
2.	2nd Cycle	B	2.5	2012	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY 02.04.2012

1.8 AQAR for the year (for example 2010-11) 2017-18

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment
and Accreditation by NAAC

i.   AQAR 2012-13 -   12-12-2018   (DD/MM/YYYY)
ii. AQAR 2013-14 -   12-12-2018   (DD/MM/YYYY)
iii. AQAR 2014-15 -   13-12-2018   (DD/MM/YYYY)
iv. AQAR 2015-16 -   14-12-2018   (DD/MM/YYYY)
v.   AQAR 2016-17 -   15-12-2018   (DD/MM/YYYY)
vi. AQAR 2017-18 -   20-12-2018   (DD/MM/YYYY)

1.9 Institutional Status

University   State √   Central --   Deemed --   Private --

Affiliated College   Yes √   No --

Constituent College   Yes --   No √

Autonomous College of UGC   Yes --   No √

Regulatory Agency approved institution   Yes --   No √

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of institution   Co-education √   Men --   Women --

Urban √   Rural --   Tribal --

Financial Status   Grant-in-aid --   UGC 2(f) √   UGC 12B √

Grant – in aid + Self Financing --   Totally Self-financing --

1.10 Type of Faculty/Programme

Arts √   Science √   Commerce √   Law --   (Phys Edu) --

TEI (Edu) --   Engineering --   Health Science --   Management --

Other (Specify)   --

1.11 Name of the Affiliating University (for the Colleges)   Rayalaseema University, Kurnool

1.12 Special status conferred by Central/State Government –UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University | No

| University with Potential for Excellence | No | UGC – CPE | No |

| DST Star Scheme | No | UGC – CE | No |

| UGC-Special Assistance Programme | No | DST-FIST | No |

| UGC – Innovative PG programmes | No | Any other (specify) | -- |

UGC-COP Programmes | No

2. IQAC Composition and Activities

2.1 No. of Teachers | 06

2.2 No. of Administrative /Technical staff | 02

2.3 No. of students | 02

2.4 No. of Management representatives | 00

2.5 No. of Alumni | 01

2.6 No. of any other stakeholder and Community representatives | 00

2.7 No. of Employers/Industrialists | 00

2.8 No. of other External Experts | 01

2.9 Total No. of members | 12

2.10 No. of IQAC meetings held | 05

2.11 No. of meetings with various stake holders: No. | 02   Faculty | 02

Non-Teaching Staff | 1   Students | --   Alumni | --   Others | --

2.12 Has IQAC received any funding from UGC during the year?   Yes | --   No | √

If yes, mention the amount | Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. | 07   International | --   National | 01   State | --   Institution Level | 06

(ii) Themes	- National Workshop on Biodiversity and Human Welfare - Workshop on utilization of Virtual Class rooms. - ICT based NAAC Accreditation. - Faculty Development Programme on GST and Tally - Seminar on Intellectual Property Rights (IPR). - Intercollegiate Tournament. - Awareness on RUSA and Cluster University - University Level Workshop on Project Work

2.14 Significant activities and contributions made by IQAC

IQAC focuses on improving the overall development of the institution by conducting various activities during the academic year. The following major activities are undertaken by IQAC during the year 2017-2018.

- The academic year began with the preparation of lesson plans and teaching diaries.
- Assisted the administration in preparing Institutional Action Plan and to prepare and proposals for the development under RUSA funds.
- Played a pro active role in organising national workshop.
- District Level Workshop on Project Work 20/9/2017.
- Faculty Development Programme on GST 9/2/2018.
- Inter-Collegiate Tournament Sep 21st and 22nd 2017.
- Seminar on Intellectual Property Rights 14/9/2017.
- Youth Exchange Programme for Annavaram, East Godavari District.
- Adoption of Dinnadevarapadu village and ODF survey in Bastipadu, Chetlamallapuram villages.
- Obtained Feedback from students, parents and alumni on curriculum.
- Guest Lectures were arranged in various subjects to impart and enhance practical skills and knowledge.
- Celebrated National Mathematics Day, Science Day, Mother Language Day, Voters Day, Constitution Day and Voter's Day.
- Awareness programme on Job Opportunities in Electronics and Embedded System on 4/1/2018.
- Encouraged the students to take up various community engagements like Swachh Bharat, Free Blood grouping so that they contribute to society through NSS, Red Ribbon Club and NCC.
- Visited Old Age homes
- Continuous assessment of the performance of the students through various examinations, seminar presentations and group discussions.
- Organised Academic Audit for faculty on 20th March 2018.

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

SNo	Plan of Action	Achievements/ Outcome
1	Need based Add-on/ Certificate courses	Introduced 02 need based certificate/add-on courses
2	Feedback mechanism	Collected and Analyzed Feedback on curriculum from Students, Teachers, Alumni and suggested the administration to take necessary action.
3	Employing different learning techniques to enhance quality of teaching and learning.	1. Introduced the submission of Digital Assignments 2. Encouraged the student to present seminars using PPT's. 3. Guest Lectures by experts 4. Industrial visits & study tours by all the departments 5.Utilization of virtual classroom in teaching
4	To strengthen research activity	18 Research articles were published the staff in Peer reviewed International Journals. 01 Staff member was awarded PhD degree
5	National Level Seminars /Workshops/Conferences	Organised National level workshop on Biodiversity and Human welfare in collaboration with Indian Academy of Sciences, Bangalore. Organised seminar on Intellectual Property Rights.
6	To organise Faculty Development Programmes	Organised District Level Faculty Development Programme on GST and Tally. Organised University Level Faculty Development Programme on Project Work
7	To strengthen the Infrastructure facilities.	The existing computer labs were renovated and strengthened with computers of advanced configuration. The flooring of the class rooms and veranda near the commerce department was modified. The construction of two additional classrooms in the NCC garden was completed and finishing work is pending.
8	To organize sports /cultural/literary activities at University level.	Organised University level Inter Collegiate Tournament in Sports
9	To organize Eco-friendly activities in college.	1. Preparation of compost manure with the plant waste generated in the college campus. 2. All the used plastic glasses and water bottles are collected and used for growing the nursery plants. 3. Edges of the banners are folded and pinned and used as trays. 4. All the fallen leaves are collected and used in the preparation of compost manure and vermi compost.
10	To conduct Academic Audit	Organised Academic Audit for faculty on Departmental activities on 21st March 2018.

2.16 Whether the AQAR was placed in statutory body   Yes | √ | No | -- |

Management | √ | Syndicate | -- | Anybody   ___

Provide the details of the action taken

> Yes, discussed in the staff council meeting and sought approval and support for the activities to be conducted in the beginning of the year and to implement the plan provided by the institution.

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	1 (M.Com)	02	03	--
UG	11	--	--	--
Others	--	--	--	--
Diploma				
Certificate	09	02	11	11
Total	**21**	**04**	**14**	**11**

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Rayalaseema University syllabi is followed.

     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	14
Trimester	--
Annual	--

1.3 Feedback from stakeholders*   Alumni ☐ √   Parents ☐ √   Employers ☐ --   Students ☐ √

   (On Curricular aspects)

    Mode of feedback: Online ☐ --   Manual ☐ √   Co-operating ☐ --   schools (for PEI) ☐ --

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The revised and approved syllabus of Rayalaseema University is implemented.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> M.A Telugu and M.Sc Physics

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
40	36	04	--	--

2.2 No. of permanent faculty with Ph.D.

14

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	3	-	-	-	-	-	-	-	3

2.4 No. of Guest and Visiting faculty and Temporary faculty

| 2 | -- | 5 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	85	9
Presented papers	--	40	1
Resource Persons	--	05	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. INFLIBNET facilities for online access to e-materials.
2. Teaching utilizing Virtual Classrooms and other ICT tools.
3. Organizing national and international seminars/conferences on new contemporary issues to update knowledge
4. Submission of Digital Assignments by students.
5. Enrollment into Swayam – MOOCS courses.
6. Apart from the lecture method, department conducts group discussions, paper presentations etc.

2.7 Total no. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the institution
(For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

--

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

| 10 | - | 1 |

2.10 Average percentage of attendance of students

80 %

2.11 Course/Programme-wise
Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Passed	Division				
			O Grade	A Grade	B Grade	C Grade	Pass %
B.A	90	64	7.8	62.5	29.7	0.0	71
B.Com(G)	49	35	5.7	34.3	57.1	2.9	71
B.Com(CA)	64	45	11.1	48.9	31.1	8.9	70
B.Sc MPC	45	31	16.1	58.1	16.1	9.7	69
B.Sc MPCs	35	24	16.7	83.3	0.0	0.0	69
B.Sc MSCs	26	18	27.8	72.2	0.0	0.0	69
B.Sc BZC	21	13	15.4	76.9	7.7	0.0	62
B.Sc Microbiology	8	5	0.0	80.0	20.0	0.0	63
B.Sc Biotechnology	6	5	20.0	40.0	40.0	0.0	83
M.Com	26	26	11.5	57.7	23.1	7.7	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The Teaching, Learning and Evaluation process of our College is executed on prior planning. The planning is made at different levels as mentioned below:

Planning at the Department level

o   Each Department should have term meetings.

o   Annual Curricular Plans are to be prepared well in advance and should be submitted to the Principal stating the staff handling the courses.

o   Each faculty should prepare a Teaching plan for the subject allotted to him and this is executed through the year.

o   Each Department should prepare a plan of their activities and should provide two probable dates for each activity to the Calendar Committee.

o   The schedule for the Assignment, Seminars, Field trips and other student centric learning activities are also planned in black and white.

o   Each faculty has to record actual academic process in the Course File and should get the signature of his/her Head of the Department. This ensures a well planned teaching learning process.

o   Internal audits and external audits are made on the Teaching learning process.

Planning at the College level

o   The Institutional planning is made through a well designed calendar prepared by IQAC at the beginning of the academic year. The College follows the annual academic calendar of Rayalaseema University for working days and holidays, and date of the conduct of the Internal Assessment and Semester End Examinations.

o   Analysis of the results subjects-wise and Lecturer-wise and informing the same to the Lecturers, encouraging the lecturers for better performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher courses	8
UGC – Faculty Improvement Programmes	--
HRD programmes	--
Orientation programmes	4
Faculty exchange programme	--
Staff training conducted by the University	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	05
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	17	6	01	--
Technical Staff	--	--	--	02(JKC Mentors)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> The College has a Research Promotion Committee, which comprises the Principal as the Chairman, a Convener and fourteen other members. The initiatives of the IQAC are given below:
> - o Encouraging the faculty to pursue research in the areas of social relevance.
> - o Motivating the faculty to apply for Minor and Major Research Projects funded by the UGC and the other agencies.
> - o Encouraging the Departments to organise UGC Sponsored National/International Level Seminars, Conferences, Workshops and Symposia.
> - o Encouraging the faculty to publish more Research Articles in indexed / referred / reputed National / International Journals and Books.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	06	--	--	--
Outlay in Rs. Lakhs	7.29	--	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	25	03	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	--	03	40

3.5 Details on Impact factor of publications:

Range [--]   Average [√]   h-index [01]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--		
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	IASc	90,000/-	
	2017-18	RUSA Cluster Univ.	55 Crores	
Total				

3.7 No. of books published i) With ISBN No. [06]   Chapters in Edited Books [07]

　　　　　　ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

　　　UGC-SAP [--]　　　CAS [--]　　　DST-FIST [--]

　　　DPE DBT Scheme/funds [--]　　　DBT Scheme/funds [--]

3.9 For colleges　　Autonomy [--]　　CPE [--]　　DBT Star Scheme [--]

　　　　　　INSPIRE [--]　　CE [--]　　Other (specify) [RUSA]

3.10 Revenue generated through consultancy [--]

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number	--	01	--	--	04
Sponsoring agencies	--	Indian Academy of Sciences,Bangalore	--	--	College

3.12 No. of faculty served as experts, chairpersons or resource persons [7]

3.13 No. of collaborations: International [--]   National [--]   Any other [--]

3.14 No. of linkages created during this year [02]

3.15 Total budget for research for current year in lakhs:

　　From funding agency [--]　　From Management of University/College [--]

　　Total [--]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides | -- |

and students registered under them | -- |

3.19 No. of Ph.D. awarded by faculty from the Institution | 01 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | -- | SRF | -- | Project Fellows | -- | Any other | -- |

3.21 No. of students Participated in NSS events:

University level | 160 | State level | 15 |

National level | -- | International level | -- |

3.22 No. of students participated in NCC events:

University level | 130 | State level | 05 |

National level | 07 | International level | -- |

3.23 No. of Awards won in NSS:

University level | 01 | State level | -- |

National level | -- | International level | -- |

3.24 No. of Awards won in NCC:

University level | -- | State level | -- |

National level | -- | International level | -- |

3.25 No. of Extension activities organized

University forum | -- | College forum | 04 |

NCC | 04 | NSS | 15 | Any other | -- |

3.26 Major activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Adopted Dinnedevarapadu village and conducted social outreach programmes like awareness on AIDS, Leprosy, Swachh Bharat, Open Defecation Free survey programmes.
- Staffs of the college help the AP State Govt in organising "Janmabhoomi- Maavooru" programme – Programme for solving Village level problems in Dinnedevarapadu village from 2/1/18 to 12/1/18.
- NSS volunteers conducted Open Defecation Free (ODF) survey in Bastipadu and Chetlamallapuram villages from 12/1/2018 to 18/1/2018 and spread awareness about the importance of sanitation and hygiene. With this effort all villagers constructed toilet by utilising funds and AP Govt declared Chetlamallapuram village as 100% ODF free.

- Plantation of Tamarind plants in the college campus by NSS volunteers from 6/6/17 to 13/6/17.
- A programme on 'International Yoga Day' conducted by the college on 21st July 2017.
- Rally on Awareness of International Day against Drug Abuse was conducted of 26/6/2017 by 60 NCC cadets.
- 2K Run by NCC cadets on 23/6/2017.
- Campus cleaning programme by NSS volunteers on 22/7/17.
- Ex-Service Man Welfare Fund collection programme on 12/10/2017 by 60 NCC Cadets
- 100 NCC and NSS volunteers participated "Anti Aids rally" on 1st Dec., 2017.
- Clean and green programme – Swachh Bharat in the college campus on 1/8/17 by college staff and NSS.
- Tree plantation programme in and around college campus by NCC and NSS on 12/8/17.
- Tree plantation programme with IRCS from 17/8/17 to 19/8/17 by NSS volunteers.
- Sramadanam in the college campus on 20/8/17 by NSS volunteers.
- Mass tree plantation programme "Vanam-Manam" 10/9/2017.
- Sensitization programme on Ozone –World Ozone Day on 16/9/2017.
- College Ground cleaning and levelling along with IG of Police Department on 12/11/2017.
- Clean and Green programme by NSS on 29/11/17.
- Swachh Bharat rally by NCC cadets on 2/10/2017.
- Training programme in Disaster Management by NSS from 5/10/17 to 7/10/17.
- Voter Enrollment programme conducted on 25/01/2018 and more than 500 students enrolled as new voters.
- Awareness programme on Eradication of Leprosy on 30/1/18.
- Clean and Green Programme in College ground from 11/3/18 to 15/3/18 by NSS volunteers.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.74 acres	--	--	12.74 acres
Class rooms	25	02	UGC	27
Laboratories	11	--	--	11
Seminar Halls	1	--	--	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	16	34	Additional Spl Fee	40
Value of the equipment purchased during the year (Rs. in lakhs)	8.32	7.78	Additional Spl Fee	16.1
Others	2.74	--	--	2.74

4.2 Computerization of administration and library

> Office and library are computerised. Library uses SOUL software. Photocopying facility has been provided in the library for the students.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.
Text Books	25074	2309717	3736	445000	28810	2754717
Reference Books	7793	607032	345	95000	8138	702032
e-Books	NLIST	5750		As per NLIST	NLIST	5750
Journals/Magzines	104	118237	18	14900	122	133137
e-Journals	6000	5750		As per NLIST	6000	5750
Digital Database	--	--	--	--	--	--
CD & Video	188	30000	30	Complimentary	218	30000
Others (specify)	--	--	--	--	--	--

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	96	02	Yes	--	--	05	11	03
Added	01	--	Upgraded to 20 MBPS				--	--
Total	**97**	**02**	--	--	--	**05**	**11**	**03**

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up gradation (Networking, etc.)

- o Computers in all the departments have been connected with a High-end Server (LAN).
- o The College has 07 classrooms with LCD Projectors, 02 virtual Classrooms and the campus has Wi-Fi facility.
- o Library has been equipped with computer and internet facility.
- o The students use JKC lab and internet facility in the laboratories for browsing.
- o A Computer learning facility in association with AP Skill Development Corporation (APSSDC) has set up for ICT based training and learning.
- o Teachers were given training to use Smart Boards.
- o The College Whatsapp group helps sharing communication among the staff and administrative members.
- o Public Address System facilitates the Principal in conveying information to students and staff.
- o The existing computer labs are expanded, modernized and upgraded with latest technology which were inaugurated by Prof V C Narasimhulu, Vice Chancellor of Rayalaseema University on 09/03/2018.

4.6 Amount spent on maintenance in lakhs:

i) ICT	2.55
ii) Campus Infrastructure and facilities	18.7
iii) Equipments	5.23
iv) Others	--
Total:	26.5

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- o Remedial coaching is conducted for weak students by the all the departments and Bridge course by the Department of Commerce.
- o English Language Lab and APSSDC lab facilitate students to develop the spoken English skills.
- o Certificate courses are conducted by the departments to enable students to earn extra credits.
- o Career-oriented programmes are conducted by departments of Physics, English, Commerce, Zoology, Chemistry, Economics, History and Biotechnology so as to train their students to acquire appropriate training and consequently better employment opportunities.
- o Field/ industrial visits are arranged for the students to gain information in their respective fields.
- o Guest Lectures are conducted by all the Departments to provide exposure to the students on the new and emerging trends in their fields.
- o Regional, State level and National Seminars are organized by various departments.
- o Coaching classes are conducted for APPSC exams, Bank Exams, RRB, PG CET, through UGC XII Plan coaching for Entry into Services.

5.2 Efforts made by the institution for tracking the progression

- o Result evaluation: Result analysis is a regular feature of the college. Accordingly need based remedial lectures were conducted for weak students

- o For enhancing Career opportunities, Career guidance, is given by Placement cell by organised training sessions and mock interviews etc.,

- o Measuring the performance of the students through continuous evaluation system

- o Counselling and mentoring the students is a continuous process which is encouraged by the college.

- o Students are asked to submit their permanent contact details for further correspondence when they leave the institution.

5.3 (a) Total number of students

UG	PG	Ph. D	Others
1647	69	--	--

(b) No. of students outside the state

02

(c) No. of international students

--

	No	%			No	%
Men	1495	87	Women		221	12

Last Year						Current Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
72	595	42	812	2	1521	91	665	42	918	4	1716

Demand ratio: 1:3   Dropouts %   2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> o Awareness programme on Job Opportunities in Electronics and Embedded System by Dr B. Khaleel ur Rehman, University of Petroleum and Energy studies, Dehradun on 4/1/2018.
> o Provided Skill training to the Final year students in collaboration with APSSDC.
> o Provided PG Entrance coaching by the concerned department.
> o Provided Coaching on Soft skills for training and placements through JKC and English department.
> o Provided Coaching for competitive examinations utilizing Entry into Services scheme of UGC.
> o Organised Awareness on recruitment and exam pattern in Bank exams.

No. of students beneficiaries   410   410

5.5 No. of students qualified in these examinations

NET __   SET/SLET __   GATE _ _   CAT _ _

IAS/IPS etc _ _   State PSC _ _   UPSC _ _   Others 34

5.6 Details of student counselling and career guidance

> o Each lecturer is allotted 20 to 25 students as wards. They extend counselling assistance with psychological, academic, social concerns and monitor their progress.
> o The students are trained in Resume Writing, interview skills, Leadership Skills, Communication Skills, etc by the English department and JKC.
> o Guest lectures were organised to make the students knowledgeable about the available career options.
> o Many career awareness programmes are arranged to guide the student for their career development.

No. of students beneficiaries   410

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
07	169	31	--

5.8 Details of gender sensitization programmes

- International Womens' Day was celebrated on 8/3/2018 and the chief guest Dr Lakshmi Bai MBBS sensitized the girl students about women rights.
- Women Empowerment & Grievance cell meeting conducted to empower girl students.
- Guest lectures and seminars like Awareness of Women Rights were organized for girl Students & Staff.
- Anti- Ragging Committee ensures ragging free campus.
- Constituted Internal Compliant Committee

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level   14   National level   04   International level   --

No. of students participated in cultural events

State/ University level   03   National level   --   International level   --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level   01   National level   4   International level   --

Cultural: State/ University level   --   National level   --   International level   --

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	--	---
Financial support from government	1458	36,11658-00
Financial support from other sources	09 10	15000-00 100000-00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs: State/ University level | -- | National level | -- | International level | -- |

Exhibition: State/ University level | -- | National level | -- | International level | -- |

5.12 No. of social initiatives undertaken by the students | 04 |

5.13 Major grievances of students (if any) redressed: 02

- o The College has Students' Grievances and Redressal Cell, and Anti-ragging Committee to receive grievances from students. The Committees interact with the Principal and the respective Heads of the Departments to analyse the nature of grievances to resolve them.

- o The grievances of the teachers are presented by the Heads of the Departments at the Staff Council Meetings and are resolved.

- o The Non-teaching Staff present their grievances to the Principal through the Office Superintendent for resolving them.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
> Government College for Men envisages towards the goal of continuous improvement, imparting knowledge to young men and women by providing them quality education and strives to transform them into enlightened, self-reliant, spiritually inspired, emotionally balanced morally upright, socially committed citizens of the country.
>
> **Mission:**
> - o   To provide higher education to the youth.
> - o   To provide equal access and to provide a platform to the students from marginalized sections and rural strata.
> - o   To enable the student community to empower themselves with more skills to be competent enough in the present economic scenario.
> - o   To develop creative, scientific, analytical and communicative skills.
> - o   To infuse sportsman spirit through games and sports events.
> - o   To inculcate discipline, honesty and integrity.
> - o   To promote social, cultural, spiritual, moral and human values.
> - o   To enhance a context of learning that enables professionalism, humanism and social responsibility.

6.2 Does the institution has a Management Information System

> The institution has a systematic way of management; it executes the administration through various committees and non statutory bodies. The Commissionerate of Collegiate education communicates the decisions, policies to be implemented through mails, circulars etc. The same is communicated to the staff members through staff council meetings, announcements, circulars etc. The implementation work is monitored by regular feedback through meetings.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - o   Being an affiliated college, the institution follows the prescribed university syllabus, academic calendar and examination pattern cum schedule.
> - o   Students are made aware of the many new developments of the subjects by arranging Guest lectures, seminars and interaction programmes.
> - o   The add on inputs for every subjects are given through need based certificate courses.

6.3.2 Teaching and Learning

- Chalk and chalk board method is followed. Besides traditional method, ICT – virtual labs, blogs, PPTS are also used for difficult topics.
- Charts, Models, are also used whenever needed. Study tours are also conducted.
- Student seminars, Guest Lectures are also conducted to encourage the learning process of students etc.

6.3.3 Examination and Evaluation

- The term and Annual exams are as per university norms.
- CBCS semester system introduced for I and II year students.
- Slip tests, Mid-terms, Pre-finals, Objective questions, Quiz, assignments are conducted for student evaluation.
- Remedial classes for slow learners and weak students are conducted.

6.3.4 Research and Development

- Research committee is constituted to motivate the teachers. Staff members are encouraged to apply for Minor/Major research projects and to take up student study projects.
- Research papers of faculty are published in national journals with good impact factor.
- Books are purchased and journals are subscribed for research orientation.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library has huge number of systematically arranged books for the need of students as well as staff members.
- Free computer and internet facility is available to both students and staff to enhance their knowledge. INFLIBNET-SOUL software is installed. E-books, e-journals are also available in the Library.

6.3.6 Human Resource Management

- The recruitment of all the staff is done through Andhra Pradesh Public Service Commission by Govt of AP and placement is through CCE, A.P.
- Orientation and training of the staff members is done by CCE through Academic staff colleges of different Universities. The administrative guidance is given by RJDCE, Kadapa through circulars and mails.
- The Principal monitors the regular administration through various committees, meetings and circulars.

6.3.7 Faculty and Staff recruitment

> o Faculty and Staff recruitment is done through Andhra Pradesh Public Service Commission by Govt of AP and departmental promotion committee and placement is through CCE, A.P. Non-Teaching staff is also recruited by District Collector on compassionate grounds.

6.3.8 Industry Interaction / Collaboration

> o MOUs are obtained to establish linkage between various local industries, Government organizations and Non Government organizations.
> o Students are also taken to industrial tours to have good knowledge of the nearby Industries. Every year Industrialists are also invited by the departments to have interaction with the students.

6.3.9 Admission of Students

> o All UG courses - Merit cum Reservation system is followed as per Government rules and regulations.
> o PG Admissions are made by Rayalaseema University as per the merit in the entrance examination following the reservation policy of the State Government.

6.4 Welfare schemes for

Teaching	All Employee Government Welfare Schemes and Staff Club
Non-Teaching	All Employee Government Welfare Schemes
Students	Fee reimbursement from social welfare, B.C. welfare, and minority welfare schemes is accepted. Endowment scholarships, incentives are awarded to meritorious students.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	YES	CCE	YES	Principal
Administrative	YES	CCE	YES	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes / No   --   NA

For PG Programmes Yes / No   --   NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforms in Examination pattern are purely as per University norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Every year different departments of the college invites the alumni to the meetings and also invite them to certain official programmes whenever needed.
- Alumni Association helps the economically backward students, physically challenged students and also contribute for various student welfare programmes in the college.

6.12 Activities and support from the Parent – Teacher Association

- Steps to improve the attendance of the students, improving results, placements encouraging students to pursue P.G programmes.

6.13 Development programmes for support staff

- Members of the staff are encouraged to participate in Orientation/Refresher courses/Professional Developmental Programmes.
- Faculty are allowed to participate in National/International, seminars, conferences and symposia.
- Computer training programmes for Non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Preparation of compost manure with the plant waste generated in the college campus.
- All the used plastic glasses and water bottles are collected and used for growing the nursery plants.
- Edges of the banners are folded and pinned and used as trays.
- All the fallen leaves are collected and used in the preparation of compost manure and vermi compost.
- Weeds in the college campus especially *Cassia tora* collected from the students and spread in the botanical garden which will help to increase the soil fertility, micro flora and fauna and retain soil moisture.
- Plantation of Tamarind in and around campus
- Cleanliness in and around campus through NSS. Swachh Bharath programme
- A Green Audit of the campus is carried out periodically by supervising the maintenance of the existing trees and locating places for planting new saplings.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Add-on Certificate courses.
- Using virtual classrooms for teaching.
- Submission of digital assignments.
- LAN and Internet facilities to all the departments.
- Using the ICT-enabled classrooms and laboratories.
- Utilization of the e-resources through NLIST subscription of college library.
- Coaching for Competitive Examinations.
- Remedial Coaching in all subjects.
- Student centric activities like student seminars, quiz, field trip, group discussion.
- The College encourages faculty for attending seminars/workshops and conferences by providing "Duty Leave."
- Many extension activities to create awareness on scientific, environmental, legal, social and gender issues.
- Whatsapp Council for information sharing.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College Curricular, Co Curricular, Extra Curricular and extension activities are planned according the action plan with time line and implemented accordingly Academic Audit is conducted by Commissionerate of Collegiate Education, Vijayawada. Academic action Taken Report is prepared by the principals based on Academic Audit Observers' report.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

Sustainable Development of Botanical Garden and College Garden.

Quality Enhancement in Teaching and Learning Process

7.4 Contribution to environmental awareness / protection

> o Plantation of 200 Tamarind trees by NSS PO Sri K Ramalinga Reddy and NSS volunteers in the college ground.
>
> o ODF survey in the surrounding villages by NSS wing and helping the state govt to declare the villages 100% ODF.
>
> o Tree plantation programmes are organised by NCC, NSS on the occasion of the Independence Day, the Republic Day and also during Special Camps.
>
> o All the used plastic glasses and water bottles are collected and used for growing the nursery plants. Students from Department of Botany and Eco-Club team take lead in collection and dispose of plastic waste.
>
> o Banners are used as trays to produce compost manure. Department of Botany and Eco – Club take part in the preparation of compost manure with the plant waste generated in the college campus.
>
> o International Ozone day celebrated to sensitize the students about the importance of Ozone.
>
> o Go Green Ganesha.
>
> o Sapling Plantation Organising Swachh Bharath programmes.

7.5 Whether environmental audit was conducted?   Yes | √ | No | -- |

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

STRENGTHS
- o   Well qualified and committed faculty.
- o   Excellent academic performance of students in University examinations and obtaining ranks
- o   Fully automated Library facilities.
- o   Outstanding achievements by the students in sports/games.
- o   Wide range of learners.
- o   Provision of good Placement services
- o   Regular conduct of student centric activities through various academic clubs and cultural fests
- o   Most sought after college by the students

WEAKNESSES
- o   Lack of hostel facility for boys.
- o   Using of hired play ground for outdoor sports/games.
- o   Limited Consultancy services
- o   No flexibility in the syllabus structure, because college has to follow affiliating University syllabus.
- o   Admission of top meritorious students in Engineering courses
- o   Most sought after college by the students

OPPORTUNITIES
- o   Consultancy services to industries/Govt. agencies
- o   Effective utilization of academic and financial resources provided by the CCE & UGC.
- o   Ensuring industry exposure for students.
- o   Opportunities to start new applied and job oriented courses.
- o   Take up more community oriented developmental programs.
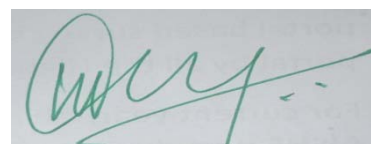
THREATS/CHALLENGES

- o   Mushrooming growth of self financing colleges in this region with commercial orientation.
- o   Increasing popularity of Distance Education programs.

8. Plans of institution for next year

1. Improving the students' Placement & through rigorous Campus Recruitment Training Programmes (CRT).
2. Conducting more community development programmes through NCC and NSS.
3. Encouraging the faculty members to apply for minor and major research projects.
4. Planning to conduct more national seminars/conferences.
5. Organising Student Centric activities: Inter-Collegiate - Cultural and academic events, Industrial visit / field trips, guest lectures, placement activities, exhibition/fairs etc.
6. Strengthen Student Quality Assurance Cell
7. Encourages faculty to apply for minor and major research projects
8. Continue to arrange community development programs through NSS
9. Organising guest lectures by inviting experts from various fields
10. Organising seminars/conferences regularly

Name: Dr.Mohammed Waaiz   **Name:** Dr N Ranga Reddy

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
PE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

*****

ANNUAL ACADEMIC CALENDAR 2017-18

RAYALASEEMA UNIVERSITY
COLLEGE DEVELOPMENT COUNCIL
U.G. COURSES
ACADEMIC CALENDAR FOR THE YEAR **2017-2018**

	First, Third & Fifth Semesters from June, 2017 to November, 2017	
1	Reopening of the College after Summer Vacation	05.06.2017(Mon)
2	Commencement of Classes for First Semester	15.06.2017 (Thu)
3	Closure of Admission Work	31.07.2017 (Mon)
4	Commencement of First Internal Examinations	07.08.2017 (Mon)
5	Submission of Nominal Rolls of First Semester	31.08.2017 (Thu)
6	Commencement of Second Internal Examinations	18.09.2017 (Mon)
7	Last date for the receipt of Examination Applications	20.09.2017 (Wed)
8	Dasara Vacation (10 days)	24.09.2017 (Sun) to 03.10.2017 (Tue)
9	Reopening of the College after Vacation	04.10.2017 (Wed)
10	Commencement of University Practical Examinations	09.10.2017 (Mon)
11	Commencement of University Theory Examinations	20.10.2017 (Fri)
12	Inter-Semester Holidays for Evaluation	06.11.2017 (Mon) to 19.11.2017 (Sun)
	Second, Fourth and Sixth Semesters from November, 2017 to April, 2018	
13	Commencement of Class work	20.11.2017 (Mon)
14	Pongal Vacation (10 days)	07.01.2018 (Sun) to 16.01.2018 (Tue)
15	Reopening of the College after Vacation	17.01.2018 (Wed)
16	Commencement of First Internal Examinations	18.01.2018 (Thu)
17	Commencement of Second Internal Examinations	05.03.2018 (Mon)
18	Commencement of University Practical Examinations	12.03.2018 (Mon)
19	Commencement of University Theory Examinations	23.03.2018 (Fri)
20	Last Working Day	13.04.2018 (Fri)
21	Summer Vacation	14.04.2018 (Sat) to 10.06.2018 (Sun)
22	Reopening after Summer Vacation for the Academic Year 2018-2019	11.06.2018 (Mon)

DEAN CDC
D E A N
College Development Council
Rayalaseema University
KURNOOL – 518 007.

RAYALASEEMA UNIVERSITY

KURNOOL – 518 007 - ANDHRA PRADESH - INDIA

Prof. R. Sanjeeva Rao, DEAN
College Development Council

Ph: 08518-280718
Email Id:deancdcru@gmail.com

RU/CDC/UG Revised/A.C/2017

03 January 2018

To
The Principals
All Affiliated Colleges
Under Rayalaseema University
Kurnool.

Dear Sir/Madam,

Sub:- RU-CDC-Revised UG Academic Calender for even semesters-
   Intimation -Reg.
Ref:- 1.Secretary, APSCHE, Amaravathi email information dt.30.12.2017.
   2.Vice Chancellor's orders dated.03.01.2018

~~~*~~~

It is to inform that the Secretary, APSCHE, Government of A.P, Amaravathi in the reference cited issued instructions to conduct **Janma Bhumi Programme** by all the affiliated colleges under the jurisdiction of Rayalaseema University, Kurnool from 02.01.2018 to 11.01.2018. In view of the above the UG Calender for the academic year 2017-18 rescheduled as follows.

	Even Semesters of UG Academic year 2017-2018	
1	Commencement of Class work	20.11.2017 (Mon)
2	JanmabhumiProgramme (10 days)	02.01.2018 (Tue) to 11.01.2018 (Thu)
3	PongalVacation (10 days)	12.01.2018 (Fri) to 21.01.2018 (Sun)
4	Reopening of the College after Vacation	22.01.2018 (Mon)
5	Commencement of First Internal Examinations	23.01.2018 (Tue)
6	Commencement of Second Internal Examinations	05.03.2018 (Mon)
7	Commencement of University Practical Examinations	12.03.2018 (Mon)
8	Commencement of University Theory Examinations	23.03.2018 (Fri)
9	Last Working Day	13.04.2018 (Fri)
10	Summer Vacation	14.04.2018 (Sat) to 10.06.2018 (Sun)
11	Reopening after Summer Vacation for the Academic Year 2018-2019	11.06.2018 (Mon)

Yours faithfully,

DEAN CDC

Encl: Copy to the Controller of Examinations for information
Copy to PA to Vice Chancellor for information

BEST PRACTICE – 1

1. Title of the Practice: Sustainable Development of Botanical Garden and College Garden

2. Goal/ Objective:

o Establishment of Nursery by the Department of Botany

o Establishment of Botanical Garden.

o Getting monetary fund by selling nursery plants/plant products/bouquets.

o Giving consultancy to the herbal growers/terrace garden/kitchen garden.

o Participation of students in nursery development/plantation/maintenance of
College/Botanical Garden

3. The Context:

Present day cities are becoming concrete jungles. Pollution is increasing day by day. Educational Institutes are the best flat forms to inculcate the habit of plantation and afforestation programmes. All the Government Institutions are having vast land which is not properly utilized. We attempt to show how to develop greenery in short time and what are the best plant species to grow. Most of the plants which are growing in our regions are having good medicinal values. This herbal knowledge must pass on to common people. Most of the ornamental plants and medicinal plants are easily propagated with stem cuttings, air layering and ground layering or bulbs. These methods can be taught to the students. We can encourage students to maintain kitchen gardens and terrace gardens. Present day application of pesticides and insecticides has been increasing at alarming levels which causes so many health problems. To avoid this we must grow suitable leafy vegetables/fruits in our houses.

4. The Practice/Modus operandi:

o In our College Department of Botany looks after the establishment and maintenance of College garden and Botanical Garden.

o We are maintaining departmental nursery.

o We grow ornamentals, medicinal herbs, tree species. We multiply plants species vegetatively.

o We collect plastic covers, plastic cans, disposed plastic glasses and clean them. After cleaning depending upon the plant species we use plastic glasses/covers/bottles/cans. It help to reduce the plastic pollution.

o We are producing compost manure from the dried fallen leaves in the college premise.

o We prepare fertile soil by mixing clay, red soil and vermi compost or compost at 1:1:1 ratio

- Nursery pots are filled with fertile soil and sow the stem cuttings/plant lets and kept under shade and frequently watered
- We grow even leafy vegetables and sell to the staff members.
- We sell nursery plants for nominal rates for the staff and public.

Preparation of Bio Compost with Dry leaves

Preparation of Bouquets by using Flowers in the garden

5. Evidence of success:

We have established a beautiful botanical garden and college within short span of time. Though our college is located in black cotton soils we could grow all types of plant species. Presently we are conserving 250 plant species in our college premise. We have maintaining separate sector for desert pants, floral plants, fruit plants and forest tree species. We are maintaining aquatic flora in our botanical garden. Students are trained to propagate plants through stem cutting, ground layering and air layering. Our garden is considered as self sustainable. We multiply our plants and generate money by selling

nursery plants, plant products and bouquets. We have developed beautiful garden in our quadrangular college premise and at the stage. We will not buy bouquets. Students are trained to prepare bouquets by our college plants only.

The important plant species :

Medicinal Herbs: Adhatoda vasica (Addasaramu), Gymnema sylvestris (Podapathri), Cympopogon citrates (Lemon grass), Decalepis hamiltoni (Nannari), Withania somnifera (Aswagandha), Ocimum sanctum (Thulasi), Emblica officinalis (Amla), Aloe vee

Tree Species: Sweitenia mahogani (Mahogani), Tectona grandis (Teak), Pterocarpus santalinus (Red Sandars), Gmelina arborea, Hordwickia binata, Morus alba, Terminalia chebula, Terminalia bellerica, Terminalia arjuna, Terminalia catappa, Sapindus emarginatus (Soap nut), Holoptelia integrifolia, Dolecandrone artovirence, Simaruba amara, Aegel marmelos, Etc.

Ornmental Plants: Codeum varigatum, Nelumbo nucifera (lotus), Nymphea nowchali (water lily), Hibiscus rosa sinesis , Jasminum autumnale(Jasmine), Ornamental jatropa, Roses, lilies, marigold, Tobernamontana divaricata, Plumbaga, Curtain creeper, Alamanda, Bignonia, Musical notes, money plat, etc.

Fruit trees: Sapota, Jack fruit, apple jamun, Clustard apple, Bear, Coconut, mango, Guava, Anjeer, etc.

6. Problems encountered and Resources required:

We don't have regular staff to look after the college garden as well as botanical garden. Dr. D. Raghu Ramulu in charge of Botanical garden takes keen interest in maintaining the garden. We face little water problem in summer. Our Principal takes necessary action to supply water through private water tankers. Students of life sciences, NCC cadets and students from other departments comes voluntary to work in the garden.

Students preparing the nursery plants

Growing nursery plants in disposed plastic articles

Harvesting Menthi kura and Selling leafy vegetables to Principal Dr. N. Ranga Reddy

BEST PRACTICE – 2

1. Title of the Practice :Quality Enhancement in Teaching and Learning Process

2.Objectives:

To achieve the objectives of quality enhancement in teaching and learning process;

- ➢ Self-reflection and review of teaching practice.
- ➢ To encourage innovations in generation of knowledge.
- ➢ Annual Performance Review processes where academic staff reflect upon teaching skills and set objectives for teaching development.
- ➢ to raise the curiosity of the student in a particular topic.
- ➢ to encourage the students to question the obvious.
- ➢ to increase the interaction in the class.

3. The Context

The teaching and learning process is given immense importance in the institute. The institute is as good as its students. The students are as good as the teachers. The institute trains their facilitators continuously to help them enhance their teaching abilities. The learning imparted to the teachers is implemented in enhancing the learning experience of the learner.

The Academic Calendar is prepared before the beginning of the academic year. This aids the facilitators and the learners in understanding the time schedule for implementation of the learning process. Dedicated teaching and non-teaching staff are the pillars of strength of the teaching and learning process. Without a dedicated team, success cannot be achieved. The Principal with his dynamic leadership and constant guidance and support gives a prominent shape to the teaching and learning process.

4. The Practice

Academic Calendar: The college follows the Rayalaseema University academic calendar annually which provides date of commencement of the academic session, duration of semester, period of internal assessment tests, final semester examinations etc. Striking features of the academic calendar highlight teaching days, and State Govt and local holidays.

College academic session: The College follows the Rayalaseema University syllabus, at the beginning of academic session, Course structure, detailed Unit wise topics, number of teaching classes allocated for each Unit, to each and every student admitted to a given program.

Teaching is made student-centric: Students are given representation in curriculum development, seminars, group discussions and they are prepared to develop the leadership qualities by giving representation on the basis of the best performance in their results. The student-centered classroom operates on collaboration, project based learning, technology integration, and plenty of conversation between students and teachers about learning.

The following steps to build remarkable student-centered learning processes on the campus:

- ➢ Smart Class Rooms
- ➢ Students Seminars
- ➢ Participation of students in evaluation process
- ➢ Visiting faculty
- ➢ e-learning resources
- ➢ UGC-INFLIBNET facility
- ➢ Wi-fi campus

5. Evidence of success

The evidence of success is visible, qualitatively as well as quantitatively.

- ➢ Organised 04 National Seminars/Workshop/Conference in 2014,2016,2017
- ➢ More than 50% faculty members possess research background.
- ➢ Conducting six Certificate courses in different subjects.
- ➢ Teaching faculty regularly attended training programmes.
- ➢ 5 Books and about 25 Research Articles published by the staff .
- ➢ The staff members got Best Teacher Awards in 2013, 2014.
- ➢ Establishment of virtual class rooms:
- ➢ LCD & Overhead projectors:
- ➢ Group discussion with Report presentation
- ➢ Project works
- ➢ Field Studies

Generation of creative aptitude: The College created a culture of instilling and nurturing creativity and scientific temper among the learners through different clubs like   Cultural and Literary Club, Games and, Eco Club, Consumer Club. To nurture creativity and scientific temper students are made to participate in the seminars, workshops, group discussions, debates, field visits, science exhibitions etc.,

Feedback from students: The College has introduced feedback mechanism from students and alumni on teaching abilities and processes being practiced on the campus.

Placement Cell: The College Placement Cell looks after the placements of students. Efforts are being made to develop MoUs with Industrial houses

Quality Teaching: The College is making extra efforts to provide quality teaching to students. The faculty with high distinctions are available.

Impact of innovative approaches in teaching-learning process:

The innovative approaches and best practices followed resulted in:
- ➢ High percentage of students clearing RUCET and other PGCET examinations
- ➢ The placement record is also improved significantly.

6. Problems encountered and Resources Required

The major challenge being State Govt.'s apathy towards higher education. Sanctioning of Additional faculty positions is currently banned. The college is making extra efforts to recruit faculty from its own resources.

- ➢ More incentives can be given to the teachers by the Government for research activities - publications of books and papers in reputed journals.

- ➢ Conferences and seminars can be organized for the teachers to create awareness of the Teaching and Learning Process.
- ➢ A research journal can be published by maintaining the standard of the articles and making the peer review process strict.

ANNEXURE –III

FEEDBACK ANALYSIS

The students rating on curriculum, infrastructure is analyzed on the basis of a questionnaire with 11 questions relating to concepts such as the curriculum content, Quality of teaching, course rating, and about the infrastructure. The rating is divided in four grades i.e. 1-Excellent, 2- Good, 3- Average, 4- Poor for each question. The Principal of the College and the IQAC assess the consolidated grades and evaluates as per the four point formula. The feedback analysis report is analyzed and action taken. The Feed back from Teachers, Parents and Alumni is also collected and analyzed.

GOVERNMENT COLLEGE FOR MEN KURNOOL

STUDENTS FEEDBACK

This questionnaire is intended to collect information relating to your satisfaction towards the curriculum. The information provided by you used as important feedback for quality improvement of the programme of studies/institution.

A. Students Feedback Form on Curriculum/Syllabus   **Academic Year:**
   COURSE:

Directions:
For each item please indicate your level of satisfaction with the following statement by choosing ☐ a score between 1 and 4.

SNo	Particulars	1-Excellent	2-Good	3-Average	4-Poor
1	Academic Content				
2	Coverage of Syllabus in classroom				
3	Coverage of modern/advanced topics				
4	How do you rate the relevance of units in syllabus relevant to the course?				
5	How do you rate the sequence of units in syllabus relevant to the course?				
6	Rate the size of the syllabus interms of load on the student				
7	How do you rate the evaluation scheme designed for each of the course?				
8	How do you rate the courses that you have learnt in relation to your real life application?				
9	Availability of Text Books/Study material				
10	Usefulness of Tests and Assignments				
11	Benefits you derived from the course				

Any Other Suggestions:-
_____
_____
_____

B. Students Feedback Form on College Infrastructure   **Academic Year:**

                                                                    COURSE:

Directions:

For each item please indicate your level of satisfaction with the following statement by choosing ☐ a score between 1 and 4.

SNo	Particulars	1-Excellent	2-Good	3-Average	4-Poor
1	The prescribed books/reading materials are available in the library.				
2	Reading room and common room are available in the college building.				
3	Available reading space in library is satisfactory.				
4	The library staffs are cooperative and helpful.				
5	Photocopying facility in the library is available and satisfactory.				
6	Internet facilities are available in the department.				
7	Online educational resources are available and accessible.				
8	The office staff in the college are helpful.				
9	The classrooms are clean and well maintained.				
10	The campus has adequate power supply.				
11	The campus is green and eco friendly.				
12	The buildings/classrooms are accessible to differently abled persons.				
13	Equipment in the lab(s) are in working condition.				
14	The functioning of the placement cell(s) in the college.				
15	Grievances/problems are addressed/solved well in time.				
16	Toilets/washrooms are hygienic and properly maintained.				

Any Other Suggestions:-

_____

_____

_____

GOVERNMENT COLLEGE FOR MEN, KURNOOL
TEACHER'S FEEDBACK

This questionnaire is intended to collect information relating to your satisfaction towards the curriculum, teaching, learning and evaluation. The information provided by you used as important feedback for quality improvement of the programme of studies/institution.

Directions:

For each item please indicate your level of satisfaction with the following statement by choosing ☑ a score between 1 and 4.

(1 – Disagree, 2 - Neither agree nor disagree, 3 – Agree, 4 – Strongly agree)

Curriculum, Teaching, Learning and Evaluation:	1	2	3	4
1. Syllabus is suitable to the course.				
2. Syllabus is need based.				
3. Aims and objectives of the syllabi are well defined and clear to teachers and students.				
4. Course content is followed by corresponding reference materials.				
5. Sufficient number of prescribed books are available in the Library.				
6. The course/syllabus has good balance between theory and application.				
7. The course/syllabus has made me interested in the subject area.				
8. The course/syllabus of this subject increased my knowledge and perspective in the subject area.				
9. The course/programme of studies carries sufficient number of optional papers.				
10. The books prescribed/listed as reference materials are relevant, updated and appropriate.				
11. Infrastructural facilities, such as teacher's rooms, class rooms, reading rooms and toilets are available in the campus.				
12. Staff canteen is available at the faculty level.				
13. Tests and examinations are conducted well in time with proper coverage of all units in the syllabus.				
14. I have the freedom to propose, modify, suggest and incorporate new topics in the syllabus.				
15. I have the freedom to adopt new techniques/strategies of teaching such as seminar presentations, group discussions and learners' participations.				
16. I have the freedom to adopt/adapt new techniques/strategies of testing and assessment of students.				
17. The environment in the department is conducive to teaching and research.				
18. The administration is teacher friendly				
19. The college provides adequate funding and support to faculty members for upgrading their skills and qualifications.				
20. Provisions for professional development are non-discriminatory and fair.				

Any other comments:

Name of the Faculty :   Department:

Signature

GOVERNMENT COLLEGE FOR MEN, KURNOOL
(Affiliated to Rayalaseema University, Kurnool) Accredited by NAAC "B" GRADE
PARENT FEED BACK

Name of the Parent (విద్యార్థి తండ్రి పేరు) :_____

Name of the Ward and Course/Year studying :_____
(మీ కుమారుడు / కుమార్తె పేరు మరియు ప్రస్తుతం చదువుతున్న తరగతి, సంవత్సరం)

Your Feedback:

1. You Choose the College because of (you may choose(√) any or all)

    మీరు ఈ కళాశాలను ఎంచుకోవడానికి కారణం

(a) Its vicinity and location మీకు కళాశాల సమీపం మరియు చేరుకోవడానికి సౌలభ్యం ☐

(b) Reputation as a disciplined institution ప్రముఖ మరియు క్రమశిక్షణ కలవది ☐

(c) Environment and ambience మంచి వాతావరణం మరియు పరిసరం కలవది ☐

(d) Affordable fee structure అందుబాటు మరియు ఎక్కువ ఫీజులు కలవు అది ☐

(e) Recommended by an Alumni పూర్వ విద్యార్థులు సిఫారసు చలన ☐

2. Please rate the College from your perspective (tick one box for rating)

SNo	Criteria	1	2	3	4	5
1	Scrutiny of the Ward విద్యార్థి నిశిత పరిశీలన					
2	Discipline విద్యార్థి క్రమశిక్షణ					
3	Quality of Teaching బోధన దర్జం					
4	Extra Curricular Activities విద్యేతర కార్యకలాపాలు					
5	Campus atmosphere కళాశాల ఆవరణ / వాతావరణం					
6	Sports and Physical Facilities క్రీడా మరియు ఇతర భౌతిక సదుపాయాలు					
7	Laboratory Facilities ప్రయోగశాల సదుపాయం					
8	Examination System పరీక్షా విధానం					
9	Career and Placements విద్యార్థి ఉపాధి పర్జం/ నియమకాలు					

(Minimum కనిష్టం –1 and Maximum గరిష్టం –5)

3. Any specific suggestions for improvement (కళాశాల సేవలను మెరుగుపరచుటకు / అభివృద్ధికి మీ సలహాలు)

_____

_____

Signature of the Parent

GOVERNMENT COLLEGE FOR MEN, KURNOOL
ALUMNI FEED BACK

We are glad that you have spent valuable years pursuing courses of your choice at Government College Kurnool Men, for .We shall be thankful if you can spare some of your valuable time to fill up this feedback form and give us valuable suggestions for further improvement of the College. Your valuable inputs will be of great use to improve the quality of our academic programs and enhance the credibility of our College.

Name of the Alumni   :_____

Degree / Year obtained   :_____

Current Employment /Occupation   :_____

                                                                    _____

Contact No and Email id   :_____

SNo	Particulars	1-Excellent	2-Good	3-Average	4-Poor
1	Admission Procedure				
2	Fee Structure				
3	Faculty				
4	Class rooms				
5	College Campus cleanliness				
6	Library				
7	Training and Placement services				
8	Sports and Cultural Facilites				
9	Availability of Text Books/Study material				
10	Usefulness of Tests and Assignments				
11	Lab facilities				
12	Guest Lectures, Seminars/ Workshops				
13	Special Coaching/Training for Career Orientation and Jobs				
14	Are your grievances properly handled when you are a student?				
15	Overall rating of the college.				

Any Other Suggestions:-

_____

_____

SIGNATURE