GOVERNMENT COLLEGE FOR MEN

B -CAMP, KURNOOL, ANDHRA PRADESH – 518002.
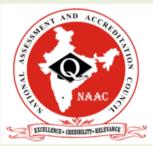
NAAC TRACK ID: APCOGN12308

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

[2015-16]

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC) BANGALORE

GOVERNMENT COLLEGE FOR MEN KURNOOL

(NAAC "B"re-accredited Institution)
The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic Year 2015-2016

Part – A

I. Details of the institution

1.1 Name of the institution	Government College for Men, Kurnool
1.2 Address Line 1	AP Housing Board Colony
Address Line 2	B-Camp
City/Town	Kurnool
State	Andhra Pradesh
Pin Code	518002
Institution e-mail address	knlmg1.jkc@gmail.com
Contact No.	08518-230094
Name of the Head of the institution:	Smt. Ayesha Khatoon
Tel. No. with STD Code:	08518230094
Mobile:	9985400865
Name of the IQAC Co-ordinator:	Dr Mohammed Waaiz
Mobile:	9849793821
IQAC e-mail address:	iqac.gcmknl@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

   APCOGN 12308

OR

1.4 **NAAC Executive Committee No. & Date:**

(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address:

www.gcmknl.com

Web link of the AQAR:

gcmknl.com/pi-admin/uploads/AQAR2015_16.pdf

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1st Cycle	B +	---	2007	5 Years
2.	2nd Cycle	B	2.5	2012	5 Years

1.7 Date of Establishment of IQAC: DD/MM/YYYY | 02.04.2012 |

1.8 AQAR for the year (for example 2010-11) | 2015-2016 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment
    and Accreditation by NAAC
i.   AQAR 2012-13 -   12-12-2018   (DD/MM/YYYY)
ii. AQAR 2013-14 -   12-12-2018   (DD/MM/YYYY)
iii. AQAR 2014-15 -   13-12-2018   (DD/MM/YYYY)
iv. AQAR 2015-16 -   14-12-2018   (DD/MM/YYYY)

1.9 Institutional Status
    University   State | √ | Central | -- | Deemed | -- | Private | -- |

    Affiliated College   Yes | √ | No | -- |

    Constituent College   Yes | -- | No | √ |

    Autonomous College of UGC   Yes | -- | No | √ |

Regulatory Agency approved institution   Yes | -- | No | √ |

    (eg. AICTE, BCI, MCI, PCI, NCI)

    Type of institution   Co-education | √ | Men | -- | Women | -- |

                            Urban | √ | Rural | -- | Tribal | -- |

    Financial Status   Grant-in-aid | -- | UGC 2(f) | √ | UGC 12B | √ |

                         Grant – in aid + Self Financing | -- | Totally Self-financing | -- |

1.10 Type of Faculty/Programme

    Arts | √ | Science | √ | Commerce | √ | Law | -- | (Phys Edu) | -- |

    TEI(Edu) | -- | Engineering | -- | Health Science | -- | Management | -- |

    Other (Specify) | -- |

1.11 Name of the Affiliating University (for the Colleges)   Rayalaseema University, Kurnool

1.12 Special status conferred by Central/State Government –UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt./University	No		
University with Potential for Excellence	No	UGC – CPE	No
DST Star Scheme	No	UGC – CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC – Innovative PG programmes	No	Any other (specify)	--
UGC-COP Programmes	No		

2. IQAC Composition and Activities

2.1 No.of Teachers	06
2.2 No. of Administrative /Technical staff	02
2.3 No. of students	02
2.4 No. of Management representatives	00
2.5 No. of Alumni	01
2.6 No. of any other stakeholder and Community representatives	--
2.7 No. of Employers/Industrialists	--
2.8 No. of other External Experts	01
2.9 Total No. of members	12
2.10 No. of IQAC meetings held	04

2.11 No. of meetings with various stake holders: No. 04   Faculty 02

Non-Teaching Staff 01   Students --   Alumni 01   Others --

2.12 Has IQAC received any funding from UGC during the year?   Yes --   No √

If yes, mention the amount   Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos. 08 International --   National --   State 01 Institution Level 07

(ii) Themes	❖ Capacity Building for Lecturers and Review meet
	❖ Skill Development Training for Final year Students
	❖ Awareness programmes on Recruitment in police department
	❖ Awareness programme on recruitment in Banking sector
	❖ Literary, Cultural and Sports Fest- "Yuvatarangam 2015"
	❖ Sensitization programmes on "Health & Hygiene"
	❖ Social outreach programmes.

2.14 Significant activities and contributions made by IQAC

IQAC focuses on improving the overall development of the institution by conducting various activities during the academic year. The following major activities are undertaken by IQAC during the year 2015-2016.

❖ The academic year began with the preparation of lesson plans and teaching diaries.

❖ Assisted the administration in preparing Institutional Action Plan.

❖ Organised Awareness programme on "PMKVY" 23rd July 2015.

❖ Organised Awareness programme on "wear helmet- Save your life" 5th Aug 2015.

❖ Organised District level sports, cultural and literary fest "Yuvatarangam 2015" on 23rd Sep 2015.

❖ Organised three day college level workshop on "Learn to Meditate" 5-7th Nov 2015.

❖ Organised One day state level workshop on "Capacity Building and Performance Review of Degree colleges" on 23rd Jan 2016.

❖ Celebrated Library week from 14th Nov – 20th Nov 2015.

❖ Organised 10 day TCS training programme for Final year students for skill development in campus drives.

❖ Career planning awareness programmes on Police recruitment, Banking and Group Services examinations.

❖ Organised Field trips with students to bridge the gap between education and industry.

❖ Guest Lectures were arranged in various subjects to impart and enhance practical skills and knowledge.

❖ Encouraged the students to take up various community engagements like Vana Mahostvam, Swachh Bharat, Blood grouping and donation so that they contribute to society through NSS, Red Ribbon Club, NCC.

❖ Organised Academic Audit for faculty on Departmental activities on 26th March 2016.

❖ Sensitization programmes on "Health and Hygiene"

❖ Continuous assessment of the performance of the students through various examinations, seminar presentations and group discussions.

❖ Encouraged the students to conduct social outreach programmes.

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

S.No	Plan of Action	Achievements/Outcome
1.	To Conduct Faculty Development Programmes in this A/Y 2015- 16	A One-day State level Workshop on "Capacity Building and Performance Review" for the staff was organised on 23rd January, 2016.
2.	To organize Health awareness programmes.	❖ Various health related programmes have been conducted in the college campus like, Yoga, Blood donation & Personal hygiene, Sensitization programme on HIV/AIDS. etc., ❖ Organised awareness programme on Medicinal plants.
3.	Employing different learning techniques to enhance quality of teaching and learning.	❖ Existing syllabus was effectively completed. ❖ Learning by doing/ Group discussions/ ❖ Student seminars ❖ Quiz programmes ❖ Guest Lectures by experts ❖ Industrial visits & study tours ❖ Use of ICT in teaching
4.	To strengthen research activity	❖ Increased number of research proposals and research articles by staff. ❖ Launched Research journal on Area planning and Regional Development of Kurnool with the help of Alumni Dr S.Mansoor Rehman ❖ Teacher and Students were motivated to participate in the research seminars, conferences and workshops. ❖ Increased subscription to print and e-journals. ❖ Students are encouraged to submit study projects.
5.	To organize sports and cultural activities at inter collegiate level.	Organised District level Yuvatarangam 2015 programme.
6.	To organize Eco-friendly activities in college.	❖ Organised "Karthika Vana Mahostav" Programme and planting the saplings in the campus. ❖ Organised seminar on Bio pesticides and Bio fertilizers. ❖ Organised Swachh Bharat programme every month. ❖ Developed and nourished botanical garden and nursery.
7.	To strengthen the student counseling and guidance service and placement drives	❖ Conducted 10 days TCS Training programme on "Skill Development" for campus placement in collaboration with APSSDC. ❖ Organised ICICI placement drive. ❖ Organised Awareness programme on Career guidance and Job opportunities in banking sector.

		❖ Organised training programme on Tally. ❖ Many programmes were conducted for entry level services to UPSC, SSC, APPSC and Group Examinations. ❖ Sponsored students for Coaching to competitive exams. ❖ Motivational videos of Yendamuri Virendranath on tips "How to overcome Examination stress" ❖ Visit to social welfare hostel to monitor student attendance.
8.	To conduct more number of Extension Activities	❖ Visited VVS Vrudhashram at Venkayapalle and orphanage along with students and donated rice bags and medicines. ❖ Organised stall by implementing "Earn while you Learn" concept and donated the fund generated to old age home. ❖ "Wear Helmet – Save Your Life" Programme 5/8/15.
9.	To celebrate prominent days of importance.	Voter's Day, International Human Rights Day, Telugu Bhasha Dinostavam, Mother tongue day, International Ozone Day, Hindi Divas, Teacher's Day, National Unity Day, National Education Day, Constitution Day, National Mathematics Day, World Consumers day, National Science Day.
10.	To conduct Academic Audit for Faculty	Organised Academic Audit for faculty on Departmental activities on 1st April 2016.

2.16 Whether the AQAR was placed in statutory body   Yes [√]   No [   ]

Management [---]   Syndicate [---]   Anybody [IQAC & Staff council]

Provide the details of the action taken

Yes, discussed in the staff council meeting and sought approval and support for the activities to be conducted in the beginning of the year and to implement the plan provided by the institution.

PART – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	1 (M.Com)	--	01	--
UG	11	--	--	--
Others	--	--	--	--
Diploma	--	--	--	--
Certificate	06	01	--	07
Total	**18**	**01**	**01**	**07**

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Rayalaseema University syllabi is followed.

    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	12
Trimester	--
Annual	All 2nd and 3rd UG courses

1.3 Feedback from stakeholders* Alumni [√] Parents [√] Employers [--] Students [√]

(On all aspects)

Mode of feedback: Online [--] Manual [√] Co-operating [--] schools (for PEI) [--]

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> The revised and approved syllabus of Rayalaseema University is implemented.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> --

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
49	41	03	--	--

2.2 No. of permanent faculty with Ph.D. | 10 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	5	-	-	-	-	-	-	--	5

2.4 No. of Guest and Visiting faculty and Temporary faculty | 02 | | -- | | 3 |

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	3	102	25
Presented papers	3	93	3
Resource Persons	--	--	2

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. ICT enabled teaching
2. NPTEL Videos
3. Peer Teaching, various interactive modes, MANA TV, Guest Lectures and Field Trips, online examination for English Practical, Industrial visits, Student seminar Projects.
4. Apart from the lecture method, department conducts group discussions, quiz, JAM, one act play, paper presentations etc.
5. Conducting student's continuous evaluation programmes to evaluate and assess the progress of the students from time to time.

2.7 Total no. of actual teaching days during this academic year | 201 |

2.8 Examination/ Evaluation Reforms initiated by the institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the norms and schedule of Rayalaseema University, Kurnool UG and PG Programmes.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop | 7 | 02 | 1 |

2.10 Average percentage of attendance of students | 82% |

2.11 Course/Programme-wise
     Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Passed	Division				
			Distinction	I Class	II Class	III Class	Pass %
B.A EM & TM	144	115	1.7	49.6	40.0	8.7	79.9
B.Com(G)	60	23	34.8	39.1	26.1	0.0	38.3
B.Com(CA)	87	63	7.9	55.6	28.6	7.9	72.4
B.Sc MPC	57	40	42.5	27.5	12.5	17.5	70.2
B.Sc MPCs	49	35	40.0	22.9	37.1	0.0	71.4
B.Sc MSCs	19	15	40.0	33.3	26.7	0.0	78.9
B.Sc BZC	56	44	13.6	63.6	22.7	0.0	78.6
B.Sc Microbiology	19	10	20.0	60.0	20.0	0.0	52.6
B.Sc Biotechnology	20	17	11.8	52.9	35.3	0.0	85.0
M.Com	35	35	23.1	40.2	19.1	17.6	100.0

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- IQAC Members suggest quality bench marks in the beginning of the year. Keeping this as the base the curriculum, teaching learning methods, tools of evaluation are designed.
- Analysis of the results subjects-wise and Lecturer-wise and informing the same to the Lecturers, encouraging the lecturers for better performance.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher courses UGC	02
UGC – Faculty Improvement Programmes	--
HRD programmes	--

Orientation programmes UGC	01
Faculty exchange programme	--
Staff training conducted by the University	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	05
Others	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	20	04	01	--
Technical Staff	--	--	--	02(JKCMENTOR)

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

❖ Encouraged the members of staff to submit the project completion reports for Minor/Major Research projects sanctioned by UGC SERO by April 2016.
❖ 02 MRPs were sanctioned for the period 2014-2016. 5 More proposals were submitted.
❖ Members of the Staff have published many papers in National/International journals and books.
❖ Study projects by students were undertaken.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	03	--	--
Outlay in Rs. Lakhs	2.84 Lakhs	3.65Lakhs	--	--

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	9	--
Non-Peer Review Journals	--	2	--
e-Journals	05	--	--
Conference proceedings	--	42	3

3.5 Details on Impact factor of publications:

Range [--] Average [√] h-index [--] Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other(Specify)	--	--	--	--

Total	--	--	--	--

3.7 No. of books published i) With ISBN No. `--` Chapters in Edited Books `02`

ii) Without ISBN No. `00`

3.8 No. of University Departments receiving funds from

UGC-SAP `--`   CAS `--`   DST-FIST `--`

DPE DBT Scheme/funds `--`   DBT Scheme/funds `--`

3.9 For colleges   Autonomy `--`   CPE `--`   DBT Star Scheme `--`

INSPIRE `--`   CE `--`   Other (specify) `--`

3.10 Revenue generated through consultancy `No`

3.11 No. of conferences organized by the institution

Level	International	National	State	University	College
Number	--	--	01	01	05
Sponsoring agencies	--	--	RUSA	DRC	Self funding

3.12 No. of faculty served as experts, chairpersons or resource persons `10`

3.13 No. of collaborations: International `--`   National `--`   Any other `01`

3.14 No. of linkages created during this year `01`

3.15 Total budget for research for current year in lakhs:

From funding agency `--`   From Management of University/College `--`

Total `--`

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
--	--	01	--	--	--	--

3.18 No. of faculty from the Institution
who are Ph. D. Guides 01

and students registered under them 02

3.19 No. of Ph.D. awarded by faculty from the Institution 01

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -- SRF -- Project Fellows -- Any other --

3.21 No. of students Participated in NSS events:

University level 250 State level 10

National level -- International level --

3.22 No. of students participated in NCC events:

University level 150 State level 01

National level 02 International level --

3.23 No. of Awards won in NSS:

University level -- State level --

National level -- International level --

3.24 No. of Awards won in NCC:

University level -- State level --

National level -- International level --

3.25 No. of Extension activities organized

University forum -- College forum --

NCC 02 NSS 07 Any other 02

3.26 Major activities during the year in the sphere of extension activities and Institutional Social Responsibility

* A programme on 'International Yoga Day' conducted by the college on 21st July 2015.
* Organised Awareness programme on "wear helmet- Save your life" 5th Aug 2015.
* Organised gender sensitization programme on abolition of Child marriages.
* Visited VVS Vrudhashram at Venkayapalle and orphanage along with students and donated rice bags and medicines as part of " Make them Smile"
* 100 NSS volunteers participated "Anti Aids rally" conducted by Rayalaseema University on 01st Dec., 2015
* Free Medical check up camp was conducted by NSS Units on 5/11/2015, 200 students are participated
* Planted saplings around the campus "kartheeka vana mahostvam" on 25/11/2015

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.74 acres	--	--	12.74 acres
Class rooms	25	--	--	25
Laboratories	11	--	--	11
Seminar Halls	1	--	--	1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.		03	UGC	03
Value of the equipment purchased during the year (Rs. in lakhs)		2.21	UGC	2.21
Others		1.5	UGC	1.5

4.2 Computerization of administration and library

> Office and library are computerised. Library uses SOUL software.

4.3 Library services:

	Existing		Newly added		Total	
	No.	**Value Rs.**	**No.**	**Value Rs.**	**No.**	**Value Rs.**
Text Books	22980	2050045	49	12000	23029	2062045
Reference Books	7515	519032	--	--	7515	519032
e-Books	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet
Journals/Magazines	71	76193	14	12794	85	88987
e-Journals	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet	N list Inflibnet
Digital Database	--	--	--	--	--	--
CD & Video	108	30000	35	Donated by Staff	143	30000
Others (specify)	--	--	--	--	--	--

4.4 Technology upgradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	93	03	Yes	01	--	4	9	--
Added	--	--	--	--			--	--
Total	93	03	--	01	--	4	9	

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up gradation (Networking, etc.)

The access to Computers and Internet is provided to the students and to the teachers in 7 areas such as UG computer labs, Jawahar Knowledge Center, English Language Lab, Library, Office, Principals chamber. JKC Lab with 30 computers is meant for intensive training. English Language Lab (ELL) with 15 client computers is meant for English Language practicals.

4.6 Amount spent on maintenance in lakhs:

i) ICT	--
ii) Campus Infrastructure and facilities	1.5 Lakhs
iii) Equipments	2.21 lakhs
iv) Others	0.25Lakhs
Total:	3.96 Lakhs

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> ❖ Orientation programmes from the beginning of the academic year
> ❖ Career Guidance and personality development programmes through JKC and other department.
> ❖ Seminars, Workshops and Guest lectures, Field trips
>
> **Scholarships:** Government sanctions ST, OBC and minority scholarships and college staff help the students in processing their applications.

5.2 Efforts made by the institution for tracking the progression

> ❖ Result evaluation: Result analysis is a regular feature of the college. Accordingly need based remedial lectures were conducted for slow learners.
>
> ❖ For enhancing Career opportunities, Career guidance, is given by Placement cell by organised training sessions and mock interviews etc.,
>
> ❖ Workshops and exhibitions were organised to enhance general awareness among the students and staff
>
> ❖ Measuring the performance of the students through continuous evaluation system
>
> ❖ Counselling and mentoring the students is a continuous process which is encouraged by the college.
>
> ❖ Students are asked to submit their permanent contact details for further correspondence when they leave the institution.

5.3 (a) Total numbers of students

UG	PG	Ph. D	Others
1661	74	--	--

(b) No. of students outside the state

4

(c) No. of international students

--

Men

No	%
1628	93.8%

Women

No	%
107	6.2%

Last Year						Current Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
124	656	37	867	04	1684	109	669	82	875	04	1735

Demand ratio   1:3   Dropouts %   2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Organised 10 days intensive coaching for TCS campus placements through APSSDC
- ❖ Provided Coaching to students on recruitment in Police department in association with SVR Coaching centre, Kurnool.
- ❖ Organised free competitive study material, books distribution with the help of SVR coaching centre, Kurnool.
- ❖ Organised Awareness on recruitment and exam pattern, syllabus of Group Examinations with Navyandhra Coaching centre, Kurnool.
- ❖ Provided PG Entrance coaching by the concerned department
- ❖ Provided Coaching on Soft skills for training and placements through JKC.
- ❖ Provided Coaching for competitive examinations utilizing Entry into Services scheme of UGC.

No. of students beneficiaries   500

5.5 No. of students qualified in these examinations

NET	__	SET/SLET	__	GATE	_ _	CAT	_ _
IAS/IPS etc	_ _	State PSC	_ _	UPSC	_ _	Others	56

5.6 Details of student counselling and career guidance

- ❖ Each lecturer was allotted 20 students under ward system. They extend counselling assistance related to psychological, academic, social aspects and monitor their overall progress.
- ❖ The students were trained in Resume Writing, interview skills, Leadership Skills, Communication Skills, etc by the department of English and JKC.
- ❖ Guest lectures were organised to make the students knowledgeable about the available career options.
- ❖ Many career awareness programmes were arranged to guide the students for their career development.

No. of students beneficiaries   450

5.7 Details of campus placement

On Campus			Off Campus
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
6	400	86	10

5.8 Details of gender sensitization programmes

- ❖ Women Empowerment & Grievance cell meetings were conducted to empower girl students.
- ❖ Legal Awareness programme on Girl Child Marriages and its consequences was organised by the Women Empowerment Cell.
- ❖ Guest lectures and seminars like Awareness of Women Rights, Women Equality Day were organized for girl students & staff.
- ❖ Anti- Ragging Committee ensures ragging free campus.
- ❖ Celebrated "International Women's Day" on 8th March, 2016 to mark the significance of the day by inviting Dr.V.Siva Nagamani, Retd. Gynaecologist. She addressed the students on women's health and hygiene.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **42**   National level **7**   International level **--**

No. of students participated in cultural events

State/ University level **29**   National level **--**   International level **--**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level **04**   National level **01**   International level **--**

Cultural: State/ University level **01**   National level **--**   International level **--**

5.10 Scholarships and Financial Support

	Number of Students	Amount
Financial support from institution	--	--
Financial support from government	934	23,16,549-00
Financial support from other sources	08	12,370-00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs: State/ University level **√**   National level **--**   International level **--**

Exhibition: State/ University level **--**   National level **--**   International level **--**

5.12 No. of social initiatives undertaken by the students **05**

5.13 Major grievances of students (if any) redressed: 01

- ❖ The College has Students' Grievances and Redressal Cell, and Anti-ragging Committee to receive grievances from students. The Committees interact with the Principal and the respective Heads of the Departments to analyse the nature of grievances to resolve them.

- ❖ The grievances of the teachers are presented by the Heads of the Departments at the Staff Council Meetings and are resolved.

- ❖ The Non-teaching Staff present their grievances to the Principal through the Office Superintendent for resolving them.

❖ Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision:**
> Government College for Men envisages towards the goal of continuous improvement, imparting knowledge to young men and women by providing them quality education and strives to transform them into enlightened, self-reliant, spiritually inspired, emotionally balanced morally upright, socially committed citizens of the country.
>
> **Mission:**
> - ❖ To provide higher education to the youth.
> - ❖ To provide equal access and to provide a platform to the students from marginalized sections and rural strata.
> - ❖ To enable the student community to empower themselves with more skills to be competent enough in the present economic scenario.
> - ❖ To develop creative, scientific, analytical and communicative skills.
> - ❖ To infuse sportsman spirit through games and sports events.
> - ❖ To inculcate discipline, honesty and integrity.
> - ❖ To promote social, cultural, spiritual, moral and human values.
> - ❖ To enhance a context of learning that enables professionalism, humanism and social responsibility.

6.2 Does the institution has a Management Information System

> The institution has a systematic way of management; it executes the administration through various committees and non statutory bodies. The Commissionerate of Collegiate education communicates the decisions, policies to be implemented through mails, circulars etc. The same is communicated to the staff members through staff council meetings, announcements, circulars etc. The implementation work is monitored by regular feedback through meetings.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - ❖ Being an affiliated college, the institution follows the prescribed university syllabus, academic calendar and examination pattern cum schedule.
> - ❖ Students are made aware of the many new developments of the subjects by arranging Guest lectures, seminars and interaction programmes.
> - ❖ The add on inputs for every subjects are given through need based certificate courses

6.3.2 Teaching and Learning

> Chalk and chalk board method is followed. Besides traditional method, ICT – virtual labs, blogs, PPTS are also used for difficult topics.
> Charts, Models, are also used whenever needed. Study tours are also conducted.
> Student seminars, Guest Lectures are also conducted to encourage the learning process of students etc.

6.3.3 Examination and Evaluation

> ❖ The term and Annual exams are as per university norms.
> ❖ CBCS semester system introduced for I year students.
> ❖ Slip tests, Mid-term examinations, Pre-finals, Objective questions, Quiz, assignments were conducted for student evaluation.
> ❖ Remedial classes for slow learners and failures were conducted.

6.3.4 Research and Development

> ❖ Research committee was constituted to motivate the members of the staff and also encouraged to apply for Minor/Major research projects and to take up student study projects.
> ❖ Research papers of faculty were published in peer review national/international journals.
> ❖ Books were purchased and journals were subscribed for research orientation.

6.3.5 Library, ICT and physical infrastructure / instrumentation

> ❖ Library has huge number of systematically arranged books to cater to the needs of students as well as members of the staff.
> ❖ Free computer and internet facility is available to both students and staff to enhance their knowledge. INFLIBNET-SOUL software was installed. E-books, e-journals are also available in the Library.

6.3.6 Human Resource Management

> ❖ The recruitment of all the staff is done through Andhra Pradesh Public Service Commission by Govt of AP and placement is through CCE, A.P.
> ❖ Orientation and training of the staff members is done by CCE through Academic staff colleges of different Universities. The administrative guidance is given by RJDCE, Kadapa through circulars and mails.
> ❖ The Principal monitors the regular administration through various committees, meetings and circulars.

6.3.7 Faculty and Staff recruitment

> ❖ Faculty and Staff recruitment is done through Andhra Pradesh Public Service Commission by Govt of AP and departmental promotion committee and placement is through CCE, A.P. Non-Teaching staff is also recruited by District Collector on compassionate grounds.

6.3.8 Industry Interaction / Collaboration

> ❖ MOUs are obtained to establish linkage between various local industries, Government organizations and Non Government organizations.
> ❖ Students are also taken to industrial tours to have good knowledge of the nearby Industries. Every year Industrialists are also invited by the departments to have interaction with the students.

6.3.9 Admission of Students

> ❖ MOUs are obtained to establish linkage between various local industries, Government organizations and Non Government organizations.
> ❖ Students are also taken to industrial tours to have good knowledge of the nearby Industries.
> ❖ Every year Industrialists are also invited by the departments to have interaction with the students.

6.4 Welfare schemes for

Teaching	**All Employee Government Welfare Schemes and Staff Club**
Non-Teaching	All Employee Government Welfare Schemes
Students	Fee reimbursement from social welfare, B.C. welfare, and minority welfare schemes is accepted. Endowment scholarships, incentives are awarded to meritorious students.

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done   Yes   ---   No   ---

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	**Agency**	**Yes/No**	**Authority**
Academic	YES	CCE	YES	Principal
Administrative	YES	CCE		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes / No	--	NA
For PG Programmes Yes / No	--	NA

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Reforms in Examination pattern are purely as per University norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent? colleges?

NA

6.11 Activities and support from the Alumni Association

❖ Every year different departments of the college invites the alumni to the meetings and also invite them to certain official programmes whenever needed.

❖ Alumni Association helps the economically backward students, physically challenged students and also contribute for various student welfare programmes in the college.

6.12 Activities and support from the Parent – Teacher Association

❖ Steps to improve the attendance of the students, improving results, placements encouraging students to pursue P.G programmes.

6.13 Development programmes for support staff

❖ Members of the staff are encouraged to participate in Orientation/Refresher courses/Professional Developmental Programmes.

❖ Faculty are allowed to participate in National/International, seminars, conferences and symposia.

❖ Computer training programmes for Non-teaching staff.

6.14 Initiatives taken by the institution to make the campus eco-friendly

❖ "Karthika Vana Mahotsavam" headed by District Collector & Magistrate, Kurnool, Deputy C.M., M.P. and M.L.A.s of Kurnool District, District Forest Officer, Municipal Commissioner of Kurnool District, and the students of our college organized and planted 1000 plants in the premises of our college on 25th Nov, 2015.

❖ In collaboration with the department of Botany, a Nursery and Botanical Garden is being maintained.

❖ Regularly the NSS and NCC students do plantation on the college premises wherever it is necessary. They are also helpful in the beautification of the college garden.

❖ Plastic waste Management -Under Nursery Development Ornamental plants and Medicinal plants are propagated through stem cutting from various places and are grown in disposable glasses, plastic covers and waste cans in the college Nursery maintained by Dr.D.Raghuramulu, Lecturer in Botany of our college and later these are planted in the college Botanical Garden and college campus. Presently 50 different plant species are conserved.

❖ Ozone day is celebrated every year to sensitize the students about the importance of Nature.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ State level workshop for lecturers and principals on "Capacity Building and Review."
- ❖ Three day workshop on yoga "Learn to Mediate"
- ❖ Eco friendly method of developing Botanical Garden.
- ❖ For the first time Sports competitions for the Physically Handicapped students were conducted.
- ❖ The College encourages faculty for attending seminars/workshops and conferences by providing "Duty Leave"
- ❖ Conducting Campus Recruiting Training (CRT) for the final year students and awareness programmes on competitive exams.
- ❖ Student centric activities like student seminars, quiz, field trip, group discussion.
- ❖ Health awareness and Social awareness programmes.
- ❖ ICT based teaching.
- ❖ "Earn while you Learn" and visit to old age homes.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College Curricular, Co Curricular, Extra Curricular and extension activities are planned according the action plan with time line and implemented accordingly. Academic Audit is conducted by Commissionerate of Collegiate Education. Hyderabad. Academic action Taken Report is prepared by the principal based on Academic Audit Observers' report.

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- ❖ Development of Botanical Garden by Eco-friendly methods.
- ❖ Donation of Rice bags and medicines to Old Age home by the students with the income earned through "Earn while you Learn" method and bringing the smiles back on the faces of old and orphaned people.

7.4 Contribution to environmental awareness / protection

- ❖ Campus Clean and Green , Swachh Bharat programme
- ❖ Maintenance of botanical garden and nomenclature of plants
- ❖ Karteeka VanaMahostav celebrations and planted 700 saplings in the campus.
- ❖ Extension lectures on importance of Bio diversity, Pollution control.
- ❖ World Ozone Day is celebrated every on Sep 16th to sensitize the students on the importance of ozone.

7.5 Whether environmental audit was conducted?   Yes [√]   No [---]

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

STRENGTHS
- ❖ Well qualified and committed faculty.
- ❖ Excellent academic performance of students in University examinations and obtaining ranks
- ❖ Fully automated Library facilities.
- ❖ Outstanding achievements by the students in sports/games.
- ❖ Wide range of learners.
- ❖ Provision of good Placement services
- ❖ Regular conduct of student centric activities through various academic clubs and cultural fests
- ❖ Most sought after college by the students

WEAKNESSES
- ❖ Lack of hostel facility for boys.
- ❖ Using of hired play ground for outdoor sports/games.
- ❖ Limited Consultancy services
- ❖ No flexibility in the syllabus structure, because college has to follow affiliating University syllabus.
- ❖ Admission of top meritorious students in Engineering courses
- ❖ Most sought after college by the students

OPPORTUNITIES
- ❖ Consultancy services to industries/Govt. agencies
- ❖ Effective utilization of academic and financial resources provided by the CCE & UGC.
- ❖ Ensuring industry exposure for students.
- ❖ Opportunities to start new applied and job oriented courses.
- ❖ Take up more community oriented developmental programs.
- ❖ Strengthen Internal Quality Assurance Cell

THREATS/CHALLENGES
- ❖ Mushrooming growth of self financing colleges in this region with commercial orientation.
- ❖ Increasing popularity of Distance Education programs.

8. Plans of institution for next year

> ❖ To improve the infrastructure by utilizing UGC PBG scheme.
>
> ❖ To acquire AP state budget funds for the construction of Additional class rooms in the NCC garden.
>
> ❖ To strengthen the training programme on competitive exams by inviting expert faculty utilizing UGC entry into service scheme.
>
> ❖ Conducting more community development programmes through NCC and NSS.
>
> ❖ Encouraging the faculty members to apply for minor and major research projects.
>
> ❖ Planning to conduct more national seminars/conferences in Women empowerment.
>
> ❖ Organising Student Centric activities: Inter-Collegiate - Cultural and academic events, Industrial visit / field trips, guest lectures, placement activities, exhibition/fairs etc.

Name: Dr. Mohammed Waaiz   **Name:** Smt Ayesha Khatoon

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____ *** _____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
PE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

*****

FEEDBACK ANALYSIS

The students rating on teacher performance is analyzed on the basis of a questionnaire with 21 questions relating to concepts such as the teacher's punctuality, Quality of teaching, time bound completion of syllabus, teacher's impartial nature, provision of add on inputs of the subject, mentoring, motivation etc. The rating is divided in four grades i.e. ABCD stands for strongly agree, agree, disagree and strongly disagree respectively for each question. The Principal of the College assess the consolidated grades and evaluates the teacher's performance as per the four point formula prescribed by the CCE, A.P. The feedback analysis report is sent to CCE on regular basis.

PROFORMA - I

LECTURER'S EVALUATION

Class _____   Year / Sem : ....

Lecturer Name: _____   Date : ....

Please indicate your rating for your teacher by drawing a circle around the appropriate letter among those given against each statement

S. No	Particulars	Strongly Agree	Agree	Disagree	Strongly Disagree
1	My Lecturer is Punctual to the Class	A	B	C	D
2	I Understand easily what my lecturer is teaching	A	B	C	D
3	My Lecturer comes well prepared for the class	A	B	C	D
4	My lecturer communicates clearly	A	B	C	D
5	My lecturer makes good use of example and illustrations	A	B	C	D
6	My Lecturer is helpful when students raise doubts	A	B	C	D
7	My Lecturer Completes the Syllabus on time during the Semester	A	B	C	D
8	My Lecturer completes the practical on time during the Semester (if Applicable)	A	B	C	D
9	My Lecturer conducts the class regularly	A	B	C	D
10	My Lecturer enquires about My absence to the class	A	B	C	D
11	My Lecturer is very helpful to weaker students/slow learners	A	B	C	D
12	My Lecturer is fair to all students in evaluation	A	B	C	D
13	My Lecturer is available during college hours for consultation	A	B	C	D
14	My Lecturer takes active part in Co-curricular activities	A	B	C	D
15	My Lecturer creates awareness of recent developments in the subject	A	B	C	D
16	My Lecturer provides more information than in text book	A	B	C	D
17	My Lecturer holds the attention of students throughout the class		B	C	D
18	My Lecturer encourages discussion in the class		B	C	D
19	My Lecturer gives useful explanation while returning answer paper and assignment	A	B	C	D
20	My Lecturer respects me	A	B	C	D
21	Overall He/She is one among the best Lecturers	A	B	C	D

BEST PRACTICE – 1

1. Title of the Practice: Development of Botanical Garden by Eco friendly methods.

2. Goal/ Objective:

The college has 12.74 acres of campus. Most of the part of the college has weeds, bushes and some big trees. A small part of the land was earmarked as botanical garden. The land was in flyblown condition. There was need to develop it and bring it to good condition. The objective in conducting this type of programme is to develop the botanical garden which was in derelict condition by using Eco friendly method.

3. The context:

A **botanical garden** is a garden dedicated to the collection, cultivation and display of a wide range of plants labeled with their botanical names. Different varieties of plants, includes the ornamental and cultivated ones, wild, medicinal, of economic importance, of various geographical regions, of special interest etc. They are of value not only to the botanists, horticulturists and foresters but also to the millions of tourists. Education programs at botanic gardens are invaluable in raising awareness of plant conservation issues and promoting the importance of plant conservation in sustainable development. It helps in

- **Taxonomic Studies**
  Botanical gardens provide valuable information on various plants Local flora, bonsai, rare plants etc. They act as "outdoor laboratories" for students and researchers.
- **Botanical Research**
  Botanical gardens supply wide range of plant species, seeds, flowers, fruits for botanical research.
- **Conservation**
  Botanical gardens conserve and propagate rare species and genetic diversity.
- **Education**
  They supply facilities for courses in local flora, horticulture, hybridization, plant propagation, etc. There educational programmes include workshops, training sessions for teachers, students, naturalists etc.
- **Public Services**
  They help the public in identifying the local and exotic plant species; provide instructions for home gardening's, propagation of plants; supply plant resource; through sale or exchange.
- **Aesthetics and Recreation**
  They attract people who have made gardening their hobby.
- **Employment**
  They create job opportunities for a large number of young botanists.

The plastic glasses and bottles were commonly used in the functions, meetings and other important celebrations in the college for serving drinking water, tea and soft drinks to the guests and other dignitaries. At the same time there are thrown in the campus area after their usage. These plastic bottles can be used for growing nursery plants and it also confronts the challenges of waste reduction, reuse also sustains a comfortable quality of life and supports a productive economy. It is a important part of 3R (reduce, reuse and recycle) waste management initiatives on a campus community.

4. The Practice/Modus operandi:

In modern culture, the "three R's"—reduce, reuse and recycle—are known as key techniques used in attempting to create a sustainable environment. Conservation and environmental issues became more prominent, prompting the first national Earth Day on April 22, 1970, new laws and new awareness campaigns. Around this time, the phrase "reduce, reuse, recycle" was born. Students and Staff were encouraged to reduce the amount of items they were consuming, reuse some items and recycle others. All the used plastic glasses and water bottles are collected and used for growing the nursery plants. Students from Department of Botany and Eco-Club team take lead in collection and dispose of plastic waste.

5. Evidence of success:

The collected disposable plastic glasses and bottles were cleaned and dried. They were filled with soil, organic manure and seeds are sown into it. The plants start to grow in a period of 30-40 days. Once there are grown up to certain height there are transferred into the botanical garden for further growth. The garden which was in derelict condition previously now began to grow and developed into a beautiful and green nursery bearing fruits, flowers and other medicinal herbs. This also led in reuse of plastic glasses and bottles as part of solid waste management in the campus. The staff and students also started using paper cups and glasses instead of plastic glasses. This activity has been recognized by the staff of other colleges and schools who oftenly visit our campus Botanical garden.

6. Problems encountered and Resources required:

It was very difficult at the beginning to clean the existing botanical garden. The staff of the botany department particularly Dr D. Raghu Ramulu along with his team of students worked very hard in cleaning of the weeds. The path and pavement was laid with combined efforts of NSS and NCC volunteers. The Rats and pigs use to creep into garden from surroundings and destroy the bushes. This problem removed by erecting betamcharla stone fencing with funds collected from the philanthropists. Some of the staff members donated with which water pipes were purchase which were used as drip irrigation as the college has no bore and municipal water was the only source. There was necessity for watering the plants during the summer vacation. This problem was solved as some of the students volunteered to water them and Dr D. Raghu Ramulu himself supervised it during the entire summer season. A Bore connection and water man is required to maintain the growth of botanical garden. Collection of waste plastic cups and glasses is a difficult task. Students worked hard to collect it and reuse them.

27/09/2015

27/10/2015

BEST PRACTICE – 2

1. Title of the Practice: **Donation to Old Age homes by 'Earning while Learning'**

2. Goal/ Objective: The main objective of this initiative by the staff and students of the college is to reach out to the society at large and to give back to the community and nation that made possible the success of the college in the field of higher education.The objective in conducting this type of programme is to inculcate good habits, care for needy, sense of sharing and social involvement. The best way is to donate to old age homes.

3. The context:

Today's student is tomorrow's citizen. It is the responsibility of the educational institutions to mould the students as future good citizens with tender heart, kindness, social involvement and responsibility, civic sense and working knowledge. There is a growing tendency in today's academia to reach out to the society at large and contribute to the wellbeing and betterment of social conditions. As an institution committed to the ideals bequeathed to us by the builders of our nation we had to find a way to give back to the society. Students and staff of the college are eager to contribute to the society and nation because we find disparity in many areas. The most important arenas in which we have contributed are helping the financially weak, the marginalized and the suffering. In general Old age homes are meant for senior citizens who are unable to stay with their families. Some of the Old age homes were meant only for the destitute and the poor. All these homes are expected have special medical facilities for senior citizens such as mobile health care systems, ambulances, nurses and provision of well-balanced meals. But most of them very rarely have these facilities. So as a part our social responsibility there is a need to lend a helping hand for these homes by visiting them and donating those items of basic needs and money. Visting old

home and donating to it is thus a collective initiative of students and staff of the college to understand social problems plaguing immediate local community in Kurnool to integrate these issues with academic study. By this, students and faculty have found new means of identifying, analyzing and finding practical solutions for various social issues. The main advantage of the programmes under this rubric is that more and more people in the marginalized social groups are benefitting meaningfully from these activities.

4. The Practice/Modus operandi:

Visiting old age homes and homes of physically challenged individuals is carried out for students under the guidance of teachers. Students of our college setup stalls during the functions, seminars and other celebrations in the college campus. The income is generated by these stalls and along with donations of the staff and students is given to the Old age homes. Every month students and staff of the college visit old age homes, observe and understand their living conditions and help them lead a better life.

5. Evidence of success:

The various programmes under this initiative have been successful in imparting humanitarianism and charity to students. We have found that these programmes have been highly successful in raising the awareness of students and public regarding community life. The old aged and poor people who have benefitted from various outreach programmes themselves are testimony to the success of those programmes. The overwhelming response from the society and those who received help from the College is an important factor that encourages the students to carry forward with their activities.

6. Problems encountered and Resources required:

Usually general public has a tendency to belittle the awareness programmes conducted by students. So it had been a challenge in the beginning to involve general public to these activities.