GOVERNMENT COLLEGE FOR MEN

B-CAMP, KURNOOL, ANDHRA PRADESH - 518002.

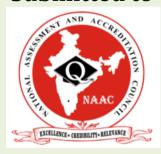
NAAC TRACK ID: APCOGN12308

ANNUAL QUALITY ASSURANCE REPORT (AQAR)

[2013-14]



Submitted to



NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
BANGALORE

GOVERNMENT COLLEGE FOR MEN KURNOOL

(NAAC "B"re-accredited Institution)

The Annual Quality Assurance Report (AQAR) of the IQAC for the Academic Year 2013-2014

Part - A

I. Details of the institution						
1.1 Name of the institution	Government College for Men, Kurnool					
1.2 Address Line 1	AP Housing Board Colony					
Address Line 2	B-Camp					
City/Town	Kurnool					
State	Andhra Pradesh					
Pin Code	518002					
Institution e-mail address	knlmg1.jkc@gmail.com					
Contact No.	08518-230094					
Name of the Head of the institution:	Smt. Ayesha Khatoon					
Tel. No. with STD Code:	08518230094					
Mobile:	9985400865					
Name of the IQAC Co-ordinator:	Dr M Bharati					
Mobile:	9440047067					
IQAC e-mail address:	iqac.gcmknl@gmail.com					
1.3 NAAC Track ID (For ex. MHCOGN 18879 OR) APCOGN12308					
1.4 NAAC Executive Committee No. & Date: (For Example EC/32/A&A/143 dated 3-5-2 This EC no. is available in the right corner of your institution's Accreditation Certifica	2004. bottom					
1.5 Website address:	https://www.gcmknl.com					
Web link of the AQAR:	http://gcmknl.com/pi-admin/uploads/AQAR2013_14.pdf					

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1.	1 st Cycle	B+		2007	5 Years
2.	2 nd Cycle	В	2.5	2012	5 Years

1.7 Date of Establishment of IO	QAC: DD/M	M/YYYY	02.04.2012			
1.8 AQAR for the year (for exa	imple 2010-11)	-	2013-2014			
 1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC i. AQAR 2012-13 - 12-12-2018 (DD/MM/YYYY) 						
1.9 Institutional Status University	State V Centra	ıl Deem	ed Private			
Affiliated College		Yes 🗸	No			
Constituent College		Yes	No 🗸			
Autonomous College of U	GC	Yes	No v			
Regulatory Agency approved i	nstitution	Yes	No v			
(eg. AICTE, BCI, MCI, PC	CI, NCI)					
Type of institution	Co-education √	Men	Women			
ı	Urban $\sqrt{}$	Rural	Tribal			
Financial Status	Grant-in-aid	UGC 2(f) √	UGC 12B V			
(Grant – in aid + Self F	inancing	Totally Self-financing			
1.10 Type of Faculty/Programme						
Arts √ Science	e 🕢 Comm	erce V L	aw (Phys Edu)			
TEI (Edu) Enginee	ering Health	Science	Management			
Other (Specify)						
1.11 Name of the Affiliating U	niversity (for the Coll	eges) Rayalas	seema University, Kurnool			

University with Potential for Excellence DST Star Scheme	No		
DST Star Scheme		UGC – CPE	No
	No	UGC – CE	No
UGC-Special Assistance Programme	No	DST-FIST	No
UGC – Innovative PG programmes	No	Any other (specify)	
UGC-COP Programmes	No		
IQAC Composition and Activities			
1No.of Teachers	0	4	
2 No. of Administrative /Technical staff	0	2	
3 No. of students	0	2	
4 No. of Management representatives	0	0	
5 No. of Alumni	0	1	
6 No. of any other stakeholder and Community representatives	0	0	
7 No. of Employers/Industrialists	0	0	
8 No. of other External Experts	0	1	
9 Total No. of members	1	0	
10 No. of IQAC meetings held	0	5	
11 No. of meetings with various stake holde	rs: No. C)5 Facult	y 02
Non-Teaching Staff 01 Students 0	1 Alumn	i 01 Other	rs 00
12 Has IQAC received any funding from UGC	during the yea	ar? Yes N	lo 🗸
If yes, mention the amount Nil			
13 Seminars and Conferences (only quality r			
(i) No. of Seminars/Conferences/Worksho Total Nos International	ops/Symposia o		tution Level 5

(ii) Themes

- Personality Development for students
- Legal Awareness Programme
- Career Guidance
- Youth Festival
- Communication and Soft skills

2.14 Significant activities and contributions made by IQAC

IQAC focuses on improving the overall development of the institution by conducting various activities during the academic year. The following major activities are undertaken by IQAC during the year 2013-2014.

- Assisted the administration for the enrolment of girl students (co-education).
- Conducted Career planning and Personality Development programmes to train and groom the students for campus placements by inviting resources persons.
- Organised a programme on "Importance of Communication & Soft skills in the Job Market" on 21/7/2013.
- Legal Awareness Programme on PNDT act on 17/7/2013.
- Organised an Awareness programme on HIV/AIDS and inaugurated RED RIBBON CLUB on 21/11/2013.
- Campus Clean and Green programme on 3rd Saturday of every month.
- Organised Annual Alumni meet 8/7/2013.
- Assisted the administration in preparing Institutional Action Plan
- Organised Academic Audit for faculty on Departmental activities in Dec 2013.
- MANA TV is put to maximum use. It is regularly viewed by the students and the staff.
- Paper wise, Subject wise, Group wise result is analysed.
- Obtained Feedback from students on faculty.
- Guest Lectures were arranged in various subjects to impart and enhance practical skills and knowledge.
- Organised Youth Festival programme cultural activities and encouraged the students to participate in inter-collegiate competitions for the overall development of the students.

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

S.No	Plan of Action	Achievements/Outcome
1.	To organize various awareness programmes, sensitization programmes on different issues.	Organized 5 various awareness programmes, sensitization programmes on different issues.
2.	Training programmes for students and staff.	 Conducted one training programme on communication and soft skills. Three lecturers attended training programme on Human Values and Professional Ethics.
3.	Placement Drives	Conducted one placement drive under JKC umbrella with MNCs.

4.	Employing different learning techniques to enhance quality of teaching and learning.	 Existing syllabus was effectively completed. Learning by doing/ Group discussions/ Student seminars Quiz programmes Guest Lectures by experts Industrial visits & study tours Use of ICT in teaching 		
5.	Regular Academic Audit	Academic Audit was conducted by the Academic Council of CCE in December 2013.		
6.	To organize sports and cultural activities at inter collegiate level.	Organised District level Yuvatarangam 2013 programme.		
7.	To organize Eco-friendly activities in college.	 Organised "Bio Diversity" Programme on 3/12/2013. Organised Clean and Green programme on 3rd Saturday of every month. 		
8.	To strengthen the student counseling and guidance service.	 Organised Awareness programme on Career guidance and Job opportunities after graduation by Sri Venkata Barla, IIM, Ahmedabad. Guest Lecture on Personality Development for students on 18/7/2013 by Dr M.Nagaraju, Retd. Principal. Guest Lecture on Career Options for Commerce Students by Sri R.L Narasaiah 20/7/2013. 		
9.	To conduct more number of Consultancy and Extension Activities	 Many staff members are serving as BOS members in different Universities and colleges. Consultancy with Sri G. Butchanna, Chartered Accountant, Kurnool for checking accounts. Fund generated Rs.300. Consultancy with Merciful Marys Unit for the Poorest Poor for Blood Grouping and BP Check up. Fund Generated Rs. 300. 		
Ma Pro Ye in	· ·	tory body Yes V No Anybody IQAC & Staff council and sought approval for the activities to be conducted support to implement the plan is provided by the		

PART - B

Criterion - I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PG	1 (M.Com)	-	01	
UG	11	-		01(HVPE)
Others	-	1	-1	
Diploma	-	1	-1	
Certificate	01	03		04
Total	13	03	01	05

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options- Rayalaseema University syllabi is followed.
 - (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	11

1.3 Feedback from stakeholders* Alumni V Parents V Employers Students V
(On all aspects)
Mode of feedback: Online ☐ Manual ✓ Co-operating ☐ schools (for PEI) ☐
*Please provide an analysis of the feedback in the Annexure
1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects
The revised and approved syllabus of Rayalaseema University is being implemented.
1.5 Any new Department/Centre introduced during the year. If yes, give details.

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Criterion - II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
38	35	03		

2.2 No. of permanent faculty with Ph.D.

10

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		sors		Professors Professors Others		Tot	tal		
R	V	R	V	R	V	R	V	R	V
-	11	-	-	=	-	-	-	-	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

01

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10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	50	3
Presented papers	15	35	-
Resource Persons	-	-	2

- 2.6 Innovative processes adopted by the institution in Teaching and Learning:
 - 1. ICT enabled teaching.
 - 2. Teaching using web resources.
 - 3. Peer Teaching, various interactive modes, MANA TV, Guest Lectures and Field Trips, online examination for English Practical, Industrial visits, Student seminar Projects.
 - 4. Apart from the lecture method, department conducts group discussions, paper presentations etc.
 - 5. Conducting student's continuous evaluation programmes to evaluate and assess the progress of the students from time to time.

2 7	7 Tatal	no	٥f	actual	toaching	· 42/	- during	thic	academic	1001
۷./	TOtal	110.	OΙ	actuai	teatiiii	(uav:	s uui iiig	LIIIS	academic	veai

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2.8 Examination/ Evaluation Reforms initiated by the institution (For example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

As per the norms and schedule of Rayalaseema University, Kurnool for the 1 & II Year UG and PG Programmes.

As per the norms and schedule of S.K. University, Anantapur for the III Year UG programmes

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum

01 -- --

as member of Board of Study/Faculty/Curriculum Development workshop

2.11 Course/Programme-wise

Distribution of pass percentage:

Title of the	Total no. of students	Passed		D	ivision		
Programme	appeared	1 45524	Distinction	I	II	III	Pass %
B.A	25	21	2	6	15	2	84
B.Com(G)	64	32	10	22	0	0	50
B.Com(CA)	46	31	10	21	0	0	68
B.Sc MPC	40	18	1	8	7	2	46
B.Sc MPCs	32	19	5	6	6	2	60
B.Sc MSCs	27	16	4	11	1	0	60
B.Sc BZC	25	22	0	18	4	0	88
B.Sc Microbiology	4	2	1	1	0	0	50
B.Sc Biotechnology	11	7	5	2	0	0	64
M.Com	11	11	2	4	3	2	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Analysis of the results subjects-wise and Lecturer-wise and informing the same to the Lecturers,
 encouraging the lecturers for better performance.
- The academic work plans are charted out by the respective Heads of the Departments. IQAC monitor the work play and give feedback from time to time in the staff council meeting.
- The IQAC Members assist the Principal in collecting feedback from the students. It suggests some
 innovative practices in Teaching and Learning to implement and provides uniform proformas for
 the extension activities to be organized.
- All the staff members are suggested to implement ICT based teaching techniques in class rooms
 And student centric activities like Brain storming, Role plays, group discussion and quiz programmes.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty Benefitted
Refresher courses UGC	03
UGC – Faculty Improvement Programmes	
HRD programmes	
Orientation programmes UGC	02
Faculty exchange programme	
Staff training conducted by the University	01
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	02
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	18	06	01	00
Technical Staff				02(JKCMENTOR)

Criterion - III

3. Research, Consultancy and Extension

- 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution
 - > Constitution of Research Committee.
 - Faculty is encouraged to pursue PhDs, present papers in Conferences, Seminars & Journals and publish them.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	04	01	01	
Outlay in Rs. Lakhs	2.84 Lakhs	1,25,000/-	1,90,000/-	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	06	4	
Non-Peer Review Journals		-	
e-Journals			
Conference proceedings		01	

3.5 Details on Impact factor of publications:										
Range		Average	٧	h-index		Nos. in SCOPUS				
				-		_				

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	2013-14	UGC	1,90,000/-	1,90,000/
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the				
University/ College				
Students research projects				
(other than compulsory by				
the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No.	 Chapters in Edited Books	
ii) Without ISBN No.		

3.8 No. of University Depart	ments receiving	runas irom					
UGC-SAP		CAS		DST-FIST	г		
DPE DBT Scheme/fu		DBT :	Scheme/fund	ls			
3.9 For colleges Autor	3.9 For colleges Autonomy				ne		
INSPI	RE	CE		Other (specif	y)		
3.10 Revenue generated th	ough consultanc	600-	-00				
3.11 No. of conferences org	·		6		0.11		
Level	International	National	State	University	College		
Number					03		
Sponsoring agencies					Self		
3.12 No. of faculty served as experts, chairpersons or resource persons 3.13 No. of collaborations: International National Any other 3.14 No. of linkages created during this year 3.15 Total budget for research for current year in lakhs: 1.90 From funding agency UGC From Management of University/College Total 1.90 3.16 No. of patents received this year							
Type of Patent	A 1: 1	N	umber				
National	Applied Granted		Nil Nil				
	Applied		Nil				
International	Granted		Nil				
6	Applied		Nil				
Commercialised	Granted		Nil				
3.17 No. of research awards in the year	s/ recognitions re	eceived by fac	culty and	research fello	ows of the institut		

N.A.

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution		7		
who are Ph. D. Guides	01			
and students registered under the	m 02			
3.19 No. of Ph.D. awarded by faculty fro	om the Institutio	n 01		
3.20 No. of Research scholars receiving	the Fellowships	(Newly enr	olled + existing one	s)
JRF SRF P	roject Fellows		Any other	
3.21 No. of students Participated in NSS	S events:			
Ur	niversity level	200	State level	
Na	ational level		International level	
3.22 No. of students participated in NCO Ur	C events: niversity level	140	State level	20
Na	ational level	05	International level	
3.23 No. of Awards won in NSS:	niversity level	01	State level	
Na	ational level		International level	
3.24 No. of Awards won in NCC:	niversity level	:	State level	
Na	ational level		International level	
3.25 No. of Extension activities organize Ur	ed niversity forum		College forum	01
NCC 03	NSS	07	Any other	02
3.26 Major activities during the year in	the sphere of ex	tension act	ivities and Institutio	nal Social

- - * A programme on 'International Yoga Day' conducted by the college on 21st July 2013.
 - * Anti Liquor Day was organised on 27th July 2013 with a pledge and awareness about effects of liquor on human health.
 - * Blood donation camp by NSS was conducted on 21st Oct 2013 with 100 students & 6 staff Members.
 - * Legal Awareness Programme on P & DT act was organised on 17th July 2013.
 - * 70 NSS volunteers participated in "Special Sramadanam" on 14th Aug 2013
 - * 100 NSS volunteers participated "Anti Aids rally" conducted by University on 01st Dec., 2013
 - * Awareness programme on HIV and AIDS on organised by NSS and NCC jointly on 21st Nov 2013.
 - * Bio Diversity day was celebrated on 3rd Dec 2013 to spread awareness on the importance of Biodiversity.

Criterion - IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	12.74			12.74 acres
	acres			
Class rooms	25		-	25
Laboratories	11			11
Seminar Halls	1			1
No. of important equipments purchased				
(≥ 1-0 lakh) during the current year.				
Value of the equipment purchased				
during the year (Rs. in lakhs)				<u>-</u>
Others				

4.2 Computerization of administration and library

Office is partly computerised. The library is computerised and uses SOUL software.

4.3 Library services:

	Existing		New	ly added	Total		
	No.	Value Rs.	No.	Value Rs.	No.	Value Rs.	
Text Books	19614	1200057	Nil	Nil	19614	1200057	
Reference Books	5950	320000	Nil	Nil	5950	320000	
e-Books	Inflibnet (Nlist)	5000	Nlist	Nil	Nlist	Nil	
Journals	34	38714	16	16000	50	54172	
e-Journals			(Inflibr	net Nlist)			
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil	
CD & Video	63	30000	20	By Staff	83	30000	
Others (specify)	Nil	Nil	Nil	Nil	Nil	Nil	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departmen ts	Others
Existing	50	03	Yes			4	6	3
Added	30							
Total	80	03				4	6	3

4.5 Computer, Internet access, training to teachers and students and any other programme for Technology up gradation (Networking, etc.)

The access to Computers and Internet is provided in more than 7 areas such as UG computer labs, Jawahar Knowledge Center, English Language Lab, Library, Office, Principals chamber, to the students and to the teachers. JKC Lab with 30 computers is meant for intensive training. JKC ELL with 20 client computers is meant for English Language practicals and for practical purpose.

4	6	Amount	spent on	maintenance	in	lakhs.
┱.	U	AIIIOUIII	Spent on	manne		ianis.

i) ICT	
ii) Campus Infrastructure and facilities	6,00,000/-
iii) Equipments	
iv) Others	
Total:	6.00.000/-

Criterion - V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Orientation programmes in the beginning of the academic year
- Career Guidance through Campus Recruitment Training(CRT) at college campus
- Personality development and Soft skill programme are arranged.
- Seminars, Workshops and Guest lectures
- Add on Courses are arranged through the departments concerned.

Scholarships: Government sanctioned for SC, ST, BC and Minority students

5.2 Efforts made by the institution for tracking the progression

- Result evaluation: Result analysis is a regular feature of the college. Accordingly need based remedial lectures were conducted for weak students
- For enhancing Career opportunities, Career guidance is given by Placement cell by organised training sessions and mock interviews etc.,
- Workshops and exhibitions were organised to enhance general awareness among the students and staff
- Measuring the performance of the students through continuous evaluation system
- Counselling and mentoring the students is a continuous process which is encouraged by the college.
- Students are asked to submit their permanent contact details for further correspondence when they leave the institution.

5.3 (a') Total	num	ber d	of st	tuc	len	its

UG	PG	Ph. D	Others
1507	11		1518

(b) No. of students outside the state

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(c) No. of international students

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Men

No	%
1495	98.4

Women

No	%
23	1.6

Last Year							Cur	rent Ye	ar		
General	sc	ST	ОВС	Physically Challenged	Total	General	sc	ST	ОВС	Physically Challenged	Total
77	402	21	580	4	1080	115	566	29	808	03	1518

Demand ratio

1:2

Dropouts % 2

5.4 Details of student support mechanism for coaching for competitive examinations (If any)								
Coaching for students on Bank examinations PG Entrance coaching Coaching on Soft skills for training and placements through JKC and English department								
No. of students beneficiaries 220								
5.5 No. of students qualified in these examinations								
NET SET/SLET GATE CAT								
IAS/IPS etc State PSC UPSC Others	40							
5.6 Details of student counselling and career guidance								
Career guidance and Placement cell:								

- Conducts programs like Self-management, Resume Writing, interview skills, Leadership Skills, Communication Skills, etc. Guest lectures were organised to make the students knowledgeable about the available career options, future prospects in Banking and Insurance for Campus recruitment for students.
- Seminars and workshops committee extends counselling assistance to students with psychological, academic, social concerns and through inspired talks.

No. of students beneficiaries 210

5.7 Details of campus placement

	On Campus		Off Campus
Number of Organizations visited	Number of students participated	Number of students placed	Number of students placed
01	76	03	

5.8 Details of gender sensitization programmes

- Women Empowerment & Grievance cell meeting conducted to empower girl students.
- Guest lectures and seminars like Awareness of Women Rights were organized for girl students & staff.
- Anti- Ragging Committee ensures ragging free campus.
- Legal Awareness programme on Female foeticide and Sex determination of foetus (PD & T)act.

5.9.1 No. of students participated in Sports, Game	es and other ev	ents	
State/ University level 06 Natio	onal level 02	International leve	I
No. of students participated in cultural events	S		
State/ University level 20 Nation	onal level	International leve	I
5.9.2 No. of medals /awards won by students in S	sports, Games a	nd other events	
Sports: State/ University level 01 Nati	onal level	International leve	ı <u></u>
Cultural: State/ University level 02 Nati	onal level	International leve	I
5.10 Scholarships and Financial Support			
	Number of Students	Amount	
Financial support from institution	10	8000/-	
Financial support from government	870	17,89,000/-	
Financial support from other sources			
Number of students who received International/ National recognitions			
5.11 Student organised / initiatives			
Fairs: State/ University level N	ational level	International le	evel
Exhibition: State/ University level Na	ational level	International le	evel
5.12 No. of social initiatives undertaken by the str	udents	04	
5.13 Major grievances of students (if any) redress	sed: 01		
 The College has Students' Grievances and 	d Redressal Cell	, and Anti-ragging Co	mmittee to receive
grievances from students. The Committee	s interact with	the Principal and the	respective Heads of
the Departments to analyse the nature of	grievances to r	esolve them.	
o The grievances of the teachers are pres	sented by the	Heads of the Depart	ments at the Staff
Council Meetings and are resolved.			
o The Non-teaching Staff present their	r grievances	to the Principal th	rough the Office
Superintendent for resolving them.			

5.9 Students Activities

Criterion - VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

Government College for Men envisages towards the goal of continuous improvement, imparting knowledge to young men and women by providing them quality education and strives to transform them into enlightened, self-reliant, spiritually inspired, emotionally balanced morally upright, socially committed citizens of the country.

Mission:

- To provide higher education to the youth.
- To provide equal access and to provide a platform to the students from marginalized sections and rural strata.
- To enable the student community to empower themselves with more skills to be competent enough in the present economic scenario.
- To develop creative, scientific, analytical and communicative skills.
- To infuse sportsman spirit through games and sports events.
- To inculcate discipline, honesty and integrity.
- To promote social, cultural, spiritual, moral and human values.
- To enhance a context of learning that enables professionalism, humanism and social responsibility.

6.2 Does the institution has a Management Information System

The institution has a systematic way of management; it executes the administration through various committees and non statutory bodies. The Commissionerate of Collegiate education communicates the decisions, policies to be implemented through mails, circulars etc. The same is communicated to the staff members through staff council meetings, announcements, circulars etc. The implementation work is monitored by regular feedback through meetings.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- Being an affiliated college, the institution follows the prescribed university syllabus, academic calendar and examination pattern cum schedule.
- Students are made aware of the many new developments of the subjects by arranging Guest lectures, seminars and interaction programmes.
- The add on inputs for every subjects are given through need based certificate courses

6.3.2 Teaching and Learning

Chalk and Blackboard method is followed. Besides traditional method, ICT – virtual labs, blogs, Ppts are also used for difficult topics. Charts, Models, are also used whenever needed. Study tours are also conducted. Student seminars, Guest Lectures, are also conducted to encourage the learning process of students etc.

6.3.3 Examination and Evaluation

- The term and Annual exams are as per university norms.
- Slip tests, Mid-terms, Pre-finals, Objective questions, Quiz, assignments are conducted for student evaluation.
- Remedial classes for slow learners and weak students are conducted.

6.3.4 Research and Development

- Research committee is constituted to motivate the teachers. Staff members are encouraged to apply for Minor/Major research projects and to take up student study projects.
- Research papers of faculty are published in national journals with good impact factor.
- Books are purchased and journals are subscribed for research orientation.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library has huge number of systematically arranged books for the need of students as well as staff members.
- Free computer and internet facility is available to both students and staff to enhance their knowledge. INFLIBNET-SOUL software is installed. E-books, e-journals are also available in the Library.

6.3.6 Human Resource Management

The recruitment of all the staff is done through Andhra Pradesh Public Service Commission by Govt of AP and placement is through CCE, A.P. Orientation and training of the staff members is done by CCE through Academic staff colleges of different Universities. The administrative guidance is given by RJDCE, Kadapa through circulars and mails. The Principal monitors the regular administration through various committees, meetings and circulars.

6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is done through Andhra Pradesh Public Service Commission by Govt of AP and departmental promotion committee and placement is through CCE, A.P. Non-Teaching staff is also recruited by District Collector on compassionate grounds.

6.3.8 Industry Interaction / Collaboration

- MOUs are obtained to establish linkage between various local industries,
 Government organizations and Non Government organizations.
- Students are also taken to industrial tours to have good knowledge of the nearby Industries. Every year Industrialists are also invited by the departments to have interaction with the students.

6.3.9 Admission of Students

- All UG courses Merit cum Reservation system is followed as per Government rules and regulations.
- M Com Admissions are made by Rayalaseema University as per the merit in the entrance examination following the reservation policy of the State Government.

6.4 Welfare schemes for

Teaching	All Employee Government Welfare Schemes and Staff Club
Non-Teaching	All Employee Government Welfare Schemes
Students	Fee reimbursement from social welfare, B.C. welfare, and minority welfare schemes is accepted. Endowment scholarships, incentives are
	awarded to meritorious students.

6.5 Total corpus fund generated	NA			
6.6 Whether annual financial audit ha	s been done	Yes	No	

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal		
Addit Type	Yes/No	Agency	Yes/No	Authority	
Academic	YES	CCE	YES	Principal	
Administrative	YES	CCE			

6.8 D	oes the l	Jniversity/ Autonomou	ıs College de	clares results w	rithin 30 days?	
For U	IG Progra	ammes Yes / No		NA		
For P	G Progra	mmes Yes / No		NA		
6.9 W	/hat effo	rts are made by the Un	niversity/ Aut	onomous Colle	ge for Examina	tion Reforms?
		Reforms in Examinatio	n pattern are	purely as per Un	iversity norms	
20	Page		·		$\Delta \cap \Delta R$	2013-14

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent? colleges?

NA

6.11 Activities and support from the Alumni Association

Sponsoring Scholarships, article ship, Guest faculty and Placements. Alumni play an active role in solving any land issues.

6.12 Activities and support from the Parent – Teacher Association

Steps to improve the attendance of the students, improving results, placements encouraging students to pursue P.G programmes.

- 6.13 Development programmes for support staff
 - Members of the staff are encouraged to participate in Orientation/Refresher courses/Faculty Developmental Programmes.
 - Faculty are allowed to participate in National/International, seminars, conferences and symposia.
 - Computer training programmes for Non-teaching staff.
- 6.14 Initiatives taken by the institution to make the campus eco-friendly
 - Every 3rd Saturday of the month all students clean in and around campus.
 - Regularly the NSS and NCC students do plantation on the college premises wherever it is necessary. They are also helpful in the beautification of the college garden.
 - Rainwater harvesting is undertaken.
 - Ozone day and Bio diversity Day are celebrated to sensitize the students about the importance of Nature.

Criterion - VII

7. Innovations and Best Practices

- 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.
 - Student centric learning is being imparted with ICT usage.
 - LCD projectors, JAM Sessions Group Discussion (G.D), Class Room Seminars Organizing of field trips, Industrial visits. Study tours etc.
 - Introduced need based certificate courses.
 - Many extension activities to create awareness on scientific, environmental, Legal, social and gender issues
 - Conducting Campus Recruiting Training (CRT) for final year students
 - The Teachers day celebrations are organised by felicitates and presenting gifts, to the teachers.
- 7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The College Curricular, Co Curricular, Extra Curricular and extension activities are planned according the action plan with time line and implemented accordingly Academic Audit is conducted by Commissionerate of Collegiate Education. Hyderabad,. Academic action Taken Report is prepared by the principals based on Academic Audit Observers' report.

- 7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)
 - Extension activities and Social outreach programmes.
 - Personality development and Communication skill training programmes

- 7.4 Contribution to environmental awareness / protection
 - Extension lecture conducted on Biodiversity
 - Tree plantation in and around the campus.
 - Campus Clean and Green programme on 3rd Saturday of every month.

7.5 Whether environmental audit was conducted?	Yes	 No	٧
7.5 whether environmental audit was conducted?	res	 INO	V

^{*}Provide the details in annexure (annexure need to be numbered as i, ii, iii)

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

STRENGTHS

- Well qualified and committed faculty.
- The institution is the oldest, highly reputed and first choice for admission of students
- Excellent academic performance of students in University examinations
- Good Library facilities.
- Outstanding achievements by the students in sports/games.
- NCC and NSS Enrolments.
- Provision of good Placement services
- Regular conduct of student centric activities through various academic clubs and cultural fests
- Most sought after college by the students

WEAKNESSES

- Lack of hostel facility for boys.
- Limited Consultancy services
- No flexibility in the syllabus structure, because college has to follow affiliating University syllabus.
- Inadequate number of maintenance staff.

OPPORTUNITIES

- Consultancy services to industries/Govt. agencies
- Effective utilization of academic and financial resources provided by the CCE & UGC.
- Ensuring industry exposure for students.
- Take up more community oriented developmental programs.
- Strengthen Internal Quality Assurance Cell

THREATS/CHALLENGES

- Mushrooming growth of self financing colleges in this region with commercial orientation.
- Increasing popularity of Distance Education programs.

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8. Plans of institution for next year

- 1. Improving the students' Placement & through rigorous Campus Recruitment Training Programmes (CRT).
- 2. Conduct National seminars/ conference
- 3. Conducting more community development programmes through NCC and NSS.
- 4. Encouraging the faculty members to apply for minor and major research projects.
- 5. To organise gender sensitization programmes.
- 6. Organising Student Centric activities: Inter-Collegiate Cultural and academic events, Industrial visit / field trips, guest lectures, placement activities, exhibition/fairs etc.
- 7. Encourages faculty to apply for minor and major research projects
- 8. Continue to arrange community development programs through NSS
- 9. Organising guest lectures by inviting experts from various fields
- 10. To organise eco friendly activities.

Name: Dr M Bharati

Name: Smt. Ayesha Khatoon

ofgrena Chai

Sterato

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

Abbreviations:

CAS - Career Advanced Scheme
CAT - Common Admission Test
CBCS - Choice Based Credit System

CE - Centre for Excellence

COP - Career Oriented Programme

PE - College with Potential for Excellence

DPE - Department with Potential for Excellence

GATE - Graduate Aptitude Test
NET - National Eligibility Test

PEI - Physical Education Institution
SAP - Special Assistance Programme

SF - Self Financing

SLET - State Level Eligibility Test
TEI - Teacher Education Institution

UPE - University with Potential Excellence
UPSC - Union Public Service Commission

ANNEXURE - I

INSTITUTIONAL ANNUAL ACTION PLAN

Date & Month	Activity	Description				
	Department meeting: Discussion about II & III Year results	Result analysis made by Subject-wise & Course-wise				
June 2013	Admission of I Year	To plan and prepare for I Year admission				
2013	Commencement of II & III Year Classes and allotment of subjects / Papers	Commencement of Classes from 2 nd week of June and allotment of subjects / Papers to the faculty members				
July 2013	Interaction with new Stake holders : Focusing on Campus Introducing the resources, timings etc. to the new students	To organise Orientation programme, make them aware about the various functionaries in the college such as Office, Library, JKC, Physical Education, Placements, NSS, NCC etc., To follow, discipline, punctuality in the college. To motivate them to enrol themselves in NSS and NCC units.				
	New enrolments & Orientation programme to NSS volunteers	Enrolment of I Year students & Orientation programme to volunteers				
	Legal awareness and Women empowerment programme	To conduct Legal awareness programme on female foeticide and boost morale of girl students				
	Alumni Meet	To conduct Alumni meet and take their feedback.				
	Personality Development and Soft skills programmes.	To prepare the students for campus placements.				
	Clean and Green programme	To conduct Clean and Green programme on every 3 rd Saturday .				
	Parent teacher meeting	Planned in 2 nd week to discuss about the college activities				
	Prominent days of importance celebrations	To celebrate Independence Day, Quit India				
Aug 2013	Sports and Cultural competitions	Inter-Collegiate competitions				
2013	Unit Test-I	Last week of the month				
	Planning for Subject Quiz & Seminar Classes	To conduct the Seminar Classes & Subject Quiz Programmes.				
	T	T. I				
Sept	Teachers day celebrations	To be conducted in the 1 st week of the month				
2013	Extension lecture & Field trips	Planned in 2 nd week of the month				
	International Literacy Day	Planned to Organise a meeting on 8 th September r				

	NSS Day	To conduct on 24 th September
	II Unit test	In the Last week of the month
	Planning for Subject Quiz & Seminar Classes	To conduct Seminar Classes & Subject Quiz Programme in 4 th week of the month
	Half-yearly exams	3 rd or 4 th week of the month
Oct 2013	Mid-term holidays	As per the schedule of Rayalaseema University
		1
	Seminar by the students	Once in a week in every class
Nov	Field Trips/Study tours	Planned to visit the Industries
2013	Extension activities	Red Ribbon club formation and activities
	III Unit Test	In the 4 th Week of the month
Dec	Observation days i.e. AIDS, Human Rights, Consumer day, Mathematics day.	To conduct competitions on 1 st Dec & 24 th Dec
2013	Quiz Programme	Subject Quiz will be conducted in 2 nd and 3 rd week for all the classes
	II Term Exams	As per college schedule
Jan	Remedial Classes	For backlog & weak students
2014	NSS Spl. Camp	In the 2 nd week (Sankranthi vacation) of the month
Feb	Preparation for Practical Exams	Mock practical exams will be conducted to prepare the students for final practical examinations.
2014	Pre-Final Exams	As per the College schedule
	National Science Day	To celebrate National science day and conduct literary competitions on science
Mar 2014	UG Annual Exams 2016	As per the University schedule

ANNUAL ACADEMIC CALENDAR FOR THE YEAR 2013-14



RAYALASEEMA UNIVERSITY: KURNOOL COLLEGE DEVELOPMENT COUNCIL UG COURSES

ACADEMIC CALENDAR FOR THE YEAR 2013 - 2014

1	Re-opening of the College after Summer Vacations and commencement of II & III year classes	12-06-2013
2		27-07-2013
3		08-07-2013
4	Last date for receipt of Combination of Attendance (Transfer of students)	05-08-2013
5	Submission of Nominal Rolls of L. II & III years	26-08-2013
6	Commencement of Ltl. & HI Year (Supplementary Examination)	16-09-2013 to 09-10-2013
7	1 st term holidays (10 days)	10-10-2013 to 19-10-2013
8	Commencement of 2 nd term Class work	21-10-2013
9	Last date for receipt of Examination Applications for all three years	25-11-2013
10.	2 rd (erm holidays (10 days)	19-01-2014 19-01-2014
11	Re-opening of Colleges after 2 nd term holidays	20-01-2014
12	Commencement of English practical Examinations (CBT) 1 & II years	23-01-2014
13	Commencement of Practical Examinations for three years	03-02-2014
14	Last date for Theory instructions	28-02-2014
15	Commencement of Theory Examinations for all three years	03-03-2014
16	Summer Vacation	01-04-2014 to 08-06-2014
17	Reopening of Colleges for the Academic year 2014-2015	09-06-2014

DEAN

ANNEXURE III

FEEDBACK ANALYSIS

The students rating on teacher performance is analyzed on the basis of a questionnaire with 21 questions relating to concepts such as the teacher's punctuality, Quality of teaching, time bound completion of syllabus, teacher's impartial nature, provision of add on inputs of the subject, mentoring, motivation etc. The rating is divided in four grades i.e. ABCD stands for strongly agree, agree, disagree and strongly disagree respectively for each question. The Principal of the College assess the consolidated grades and evaluates the teacher's performance as per the four point formula prescribed by the CCE, A.P. The feedback analysis report is sent to CCE on regular basis.

Class	Year / Se	m .			
	rer Name: Date :				
COLIL	El Halle,				
	indicate your rating for your teacher by drawing a circle around the app	ropriat	e lette	r among	those.
	against each statement	2000			Strangly
S. No	Particulars	Strong/y- Agree	Agree	Disagreer	Diagree
1	My lecture in Principal to the Claim for USES SUN SEE FOLIUM TIME SO SUNGERS	Α	В	c	0
2	Turkerstand endy what my becture in treating మంగా అధ్యాక్రమ్మంల బెప్పై ఇందక మలభుగాం ఆఫ్లిములునరి	Α	В	C	D
3	by inclure cones well prepared for the class for I as a Baco by the are a post of the a post of the a post of the angle of	Α	В	С	D
4	My betwee communicates closely మంగా ఆధాన్ చేస్తులు. పాలగాగ్రంశాలలను చక్కింగా చేశమైనానుగు	Α	8	c	D
5	My hetture makes good use of exemple sent étatrations మంగు జాధాభ్యమంలు మందాభి జిజ్జాలు ఉంత చేశ్రమం, నాట్లారు.	А	85	С	D
6	Mary 10 A 7 50 2 Street Willem 4 4 8 1 0 12 0 12 50	А	В	C	D
7	the location Completes the Sellabis on time during the Somester మంగా పోలకాస్త్రి మోటన్ని విశ్లీ కేలకుడ్డ మైదెల్లిందో ప్రాంత్రి చేస్తున్నానికి.	A	В	C	D
ı	the construction completes the practical in close during the Somework Supplication () and construction of the construction of	Α	В	E	D
4	My Letters modern the class regularly Size BAK GLOW (Sy Sou Sou 18 2) Second 2 (Sy Soly 10)	А	8	c	D
. 10	The Control of the Co	A	B	c	D
11	స్పు లేద్దాట్కి దానమైమ్ వనపై నమలకప్కను Wytercome is were height to mention studentiallow forment విడ్యాల్లో కొనుకున్నికి ఓలనింది చిళాకోస్ట్లును తేశు రిత్యే ప్యంత్ ఉంది మాఖరు ఉద్యక్తున్ని	A.	В	c	D
12	My Lecturer n formulal glodoms in modulishin విశాక ప్రభామ విష్ణేమలకునుండింది. విష్ణమై పోలలిందు. విష్ణమైనాన్స్.	A	18	C	D.
-13	the Control is available during college hours for committees. Ann Control in the	Α	В	C	D
14	My tecture takes active part in to-currician activities. Are: Co-Corri collar ocollini bills and corners the 6/3/3/3 consequence.	A	8	80	D.
15	My tecture moster automated mount developments in the subject service with the city and the city with the forest to the city of the city o	А	В	c	D
16	My facturer provides raper information than in tent legal. The of Experimental Spirit See Section 115 with I therefore a substitute of the section of the s	A	В	C	0
17	My Lacture hards the attention of students throughout the class Cartifactor Role to the Mark 20 20 20 20 20 20 20 20 20 20 20 20 20		В	C	Đ
15	120 Killer State To the of the party from the to the continue of the	A	В	C	D
19	by Lecture good useful explosation while returning answer pages and magnitude. ముల్కునికి ప్రయంత్రామ కార్యులు మంది కెంట్లు మెట్ మండ్లు మెట్ మండ్లు మెట్ మెట్లు మెట్ మెట్లు మెట్ల	Α	11	c	D
10	My betwee eighes me	Д	В	C	D
31	December 1900 is one among the best factorers or or or of the factor is the thirty of the or of the or	А	13	c	D

BEST PRACTICE-1

EXTENSION ACTIVITIES & SOCIETY OUTREACH PROGRAMMES

1. Title of the Practice: Extension Activities & Society Outreach Programmes

2. Goal/ Objective:

The objective in conducting this type of programme is to inculcate good habits, care for needy, sense of sharing and social involvement.

3. The context:

Today's student is tomorrow's citizen. It is the responsibility of the educational institutions to mould the students as future good citizens with tender heart, kindness, social involvement and responsibility, civic sense and working knowledge.

4. The Practice/Modus operandi:

The College through its departments, NSS and NCC Units conducts many a society outreach programmes, social awareness programmes, rallies, volunteer programmes. It train the student not only in studies but also in the social knowledge.

5. Evidence of success:

The College activity to create awareness on Health and Hygiene, to create awareness on environment issues has been recognized by the Commissionerate of Collegiate Education, A.P. at state level.

6. Problems encountered and Resources required:

It is proud privilege of the institution and to receive such recognition and they are coveted events of the institution's academic calendar of the year 2013-14.

ACTIVITIES





















BEST PRACTICES – 2

1. TITLE OF THE PRACTICE: Training programme in Communication skills and Personality Development

2. GOAL/ OBJECTIVE:

- 1. To train the students who aspire for the campus placements.
- 2. To empower the students for competing in the job market.
- 3. To train the students in the communication skills, presentation skills, group skills, group discussions, mock interviews so as to build confidence to face the campus interviews.
- 4. To provide guidance and support for placements both on campus and off campus.

3. CONTEXT:

Students with good communicative skills, analysing skills, presentation skills are the present day demand of the day throughout the world.

4.THE PRACTICE/MODUS OPERANDI:

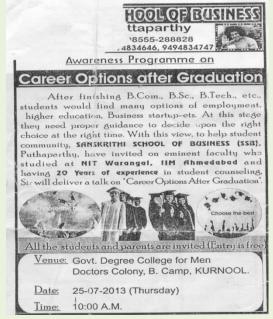
The College trains the students in bulk every year through its placement mission Jawahar Knowledge centre with communication skills. It is a continuous student centric finishing school activity to improve their LSRW skills, Analysing skills, Presentation skills etc. through JKC. Students are motivated to improve their communicative skills by participating in JAMs, Group discussions, Debates, Mind Mapping, Out of Box thinking, Role Play, Pair work, engaged learning etc.

5. EVIDENCE OF SUCCESS:

The placement chart of the College itself is an evidence of success.

6. PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

Lack of the sufficient number of equipment is the problem encountered.





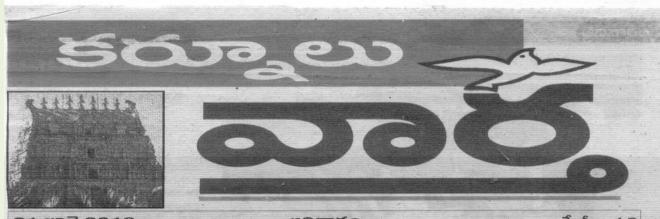
क्रिक्टि

శుక్రవారం 19 జులై 2013

PNO-4

వ్యక్తిత్వ వికాసంపై అవగాహన

కర్మాలు విద్య, న్యూస్ట్ మేస్ట్ స్థానిక డాక్టర్స్ కాలనీలోని ప్రభుత్వ డిగ్రీ కళాశాలలో గురు వారం వ్యక్తిత్వ వికాస అభివృద్ధి అనే అంశంపై గురువారం అవగాహన కార్యక్రమం ఏర్పాటు చేశారు. సదస్సుకు విశ్రాంత ట్రిన్సిపల్ డాక్టర్ నాగరాజు వక్తగా హాజరై విద్యార్థులకు కమ్యూనికేషన్ స్కిల్స్ పై అవగాహన కల్పించారు. కళాశాల ప్రధానాధ్యాపకులు ఆయేషాఖాతున్ అధ్యక్షతన జరిగిన సదస్సులో అధ్యాపకులు, విద్యార్థులు పాల్గొన్నారు.



21 දුම් 2013

ಆಬಿವಾರಂ

పేజీలు 16

ఆంగ్ల విద్యపై అవగావాన సదస్సు

స్థానిక బి.క్యాంపులోని పుర్ముల డిగ్రీ కళాశాలలో శనివారం ఆంగ్లవిద్యమై అవగాహాన సదస్సు నిర్వహిం చారు. ఇందుకు కళాశాల ప్రిస్సి ఫాల్ ఆయేషాభాతూన్ అధ్యక్షత వహించారు. సదస్సుకు విశాంత ఆంగ్ల అధ్యా పకులు డా.ఎం. శరత్బాబు ముఖ్య అతిథిగా విచ్చేసి విద్యా ర్థులకు ఆంగ్లవిద్యమై ఉపవ్యసించారు. ఆంగ్లంలో మాల్లావటం, రాయుటం ద్వారా సంమంలోనూ, చదువులోనూ స్థాయి ని పెంచుకొని మంచి ఉద్యోగాలను సాధించుకో పటానికి, భవిష్యత్తులో ఎదగడానికి ఉపయ్యోగపడతాయని సూచించారు. ఇందుకు సూచనలు సలహాలు, మెళకువలను తెలిపారు. సదన్సుకు విద్యార్థులతో పాటు అధ్యాపకులు డా.అక్షర్ బాను, డా. భారతి, మాధురి, డా. మాధవి, మారుతీ కుమారి, ఒబుళకుతి, సుధాకర్, శ్రీదర్ పాల్బొన్నారు.